

Executive Council Meeting Minutes June 3, 2017 MNJOTS, Arrowwood Resort, Brainerd, MN

President Shelli Struzyk called the meeting to order at 2:09 PM.

Secretary, Brenda Sather

- Chapter Mailing Highlights (CMH) due the 10th of every month.
- Staff Reports will be done in a Google Doc. Please respect the deadlines.
- Submissions for the State POA are due July 1st. Also looking for donations for printing and postage with details for incentives and a challenge in CIP. DDs please encourage chapters to donate.
- Thank you DDs for completing your District Mileage reports for your chapters. If you have not done that, please get to AVP Christine. These are used to calculate the Chapter Mileage Award at each convention.
- DD Bags will be available at each convention where everyone should place items for the chapters. Inside the plastic bag is the paper bag to take with you. Please leave the outside bag. Take envelope as well.

Administrative Vice President, Christine Sibilleau

- Ten of 11 districts had representatives at MNJOTS this weekend.
- Facebook group/chat – anyone from EC welcome to join.
 - DDs all stood up and introduced themselves and shared a goal for the year.

Membership Vice President, Cindy Umland

- We started this year with 1039 members and have a goal to reach 1046.
- On June 21 we get to celebrate Shelli's birthday with a birthday challenge. Check CIP for information.
- The Galaxy Club is for chapters signing 5 members or more and district 10 or more in a trimester so for Staff and SPMs so as a group if they sign 10 members they also will join.
- Thank you and Shine Bright.

Chapter Management Vice President, Heidi Westerlund

- Chapter President Fast Starts are due to DDs by July 15th.
- Save the Date for the President/State Delegate Retreat on July 22nd.
- Yearly Calendar included in DD bags.
- DD help with TLC Chapters.

Extensions Director, Brenda Kennelly

- Please keep sending monthly notes/emails/Facebook messages to our five chapters that are 2 and Under (Alexandria, Coon Rapids, Hutchinson, Eastern Carver County and Willmar).
- Promote chapters and districts to help recruit members in targeted extension areas (Bemidji, Milaca, Onamia, Princeton, St. Joseph, and Trimont).

- Please contact Brenda if you hear of any interest in a community not mentioned.

Internal Vice President, Jessy McShane

- Two positions open for 2017-18. They are PR and NEWSLET.
- NEWSLET and PR are also open for evaluation this year. Evaluations are due August 1st. Forms can be found on the MNWT website homepage.
- Fall State Project Fair theme is "Let the GAMES begin."

Living and Learning, Cindy Golbuff

- Goal of 125 Living and Learning certifications and 12 PEP courses certificates. Goal of 100 USWT Personal Development and 100 USWT Health and Wellness certifications.
- Have 8 members attend Book Club at Fall State Place TBD – Book The Energy Bus.
- Impromptu Completion at Fall State Convention. Deadline to enter is September 1. Cost is \$5.00.

NEWSLET, Open

- Position is currently open.
- "It's a New Dawn, It's a New Day" personals are available for purchase for \$2 each or 12 for \$20.
- Deadline for October edition of NEWSLET is September 10th.

Public Relations, OPEN

- Position is currently open.
- Sample proclamations for Founder's Day and Women of Today week found in the MNJOTS CIP.
- Founder's Day is July 1, 2017. Celebrate with an M-event utilizing PR and submit USWT Founder's Day Form.
- Day at the Diamond is September 3, 2017. Game time is 1:10 PM. See President Shelli throw out the first pitch at approximately 12:30 PM. Tickets are \$29 each and need to be purchased by August 11th. There are only 75 tickets available.

Records and Recognition, Shelli Lemmerman

- SUCCESS – remember the changes for this coming year.
- It's not too late to be thinking of your mid year.

External Vice President, Barb Zeroth

- Youth of Today SPM is open.
- Bidding will take place at Fall State for the next new three year priority area. Chapters will receive more information on Firefly Sisterhood and Wishes & More to be ready at Fall State to make their bid.

Community Connections, Jenise Teske

- Goal includes district and chapter visitations.
- OPCD award will be promoted so watch for details.

Breaking Free, Brenda Reeves

- Breaking Free has asked our assistance to provide food and servers at their Graduation Night on July 18th and their Summer BBQ on August 5th. See CIP for more details. Basket donations are being sought.
- Promoting donations for a van.
- Hygiene packets at Fall State. See CIP for more details.

Women's Wellness, Donna Barret

- There is an incentive to any Executive Council member who signs up for the Virtual Liver Life walk at Fall State.
- Like to have 75% of Exec Council join in T.E.A. time.
- Looking for at least 3 nominations for the Lois M. Christensen Women Who Impact Award.

Youth of Today, OPEN

- Still looking for a Youth of Today SPM.
- Please visit the project fair at Fall State.
- Watch for more information on the upcoming Lynx Game to support Youth of Today.

Treasurer,

- Budget sheets were reviewed. Budget training will be conducted on Sunday.
- Expense vouchers for mileage is budgeted in your position. That will be covered on Sunday as well.
- Welcome to Jane Holmberg who will be returning as State Store Manager. This position is supervised by the State Treasurer and manages the state store. It is recommended that chapters and districts maintain a position to promote fundraising. No LPM report would be required and they are not eligible for programming awards.
- State Ways and Means are managed by the Finance Committee. First trimester promotional will be Fun Pasta with Cindy Golbuff in charge.
- A Gift Card Lucky Buck auction will be held at Fall State. Gift cards are being sought for this.
- The 2017-18 budget proposal includes \$100,131.00 in income and \$107,252.00 in expenses, leaving a deficit of \$7,121.00. Copies are available for review.

Parliamentarian, Ileana Miller

- The state Bylaw and Policy Review will be held October 13th at 6PM at Monticello Best Western (tentative).
- Please notify ahead of time if there are any motions and if they are for EC or Business Meeting.
- Send chapter and/or district bylaws and policies for review and get entered into a drawing for a basket at Fall State.
- M/S/P (Parli/MVP) I move that we remove policy M 2 c).
- M/S/P (Parli/IVP) I move that we removed policy M 2 b).
- M/S/P (Parli/MVP) I move that remove the word engraved from policy 15 b 1).
- M/S/P (Parli/DD8) I move that we remove the word engraved from policy 15 b 2).

Chairman of the Board, Jane Hanson

- National Convention is June 9-11 in Las Vegas. Four MN Members running for national office.
- ONTO committee supports/promotes President Shelli and others traveling to national convention.
- Join a committee or attend committee meetings on July 15th
- Resource and support for exec council.

- M/S/P (COB/WW) I move that we approve MMC general members Anna Nichols and Sue Lemke.
- M/S/P (COB/DD5) I move that we approve MMC Area 2 Rep Sharon Erickson and Area 3 Rep Colleen Todd.
- M/S/P (COB/DD6) I move that we approve Wendy Homyak as 2020 by 2020 sub committee chair fro MMC.
- M/S/P (COB/DD5) I move that we approve the following Future Directions sub committee chairs: Julie Hammel – Awards; Christine Sibilleau – Go Green; Nicky Anderson – Restructuring; Laura Gaylord and Jen Kinzer – Strategic Plan.
- M/S/P (COB/WW) I move that we approve Mary Kaminski as general member of Future Directions.
- M/S/P (COB/DD5) I move that we approved Colleen Todd as Area 3 Rep for Future Directions.
- M/S/P (COB/MVP) I move that we approve the following marketing sub committee chairs: Judy Herrala – Branding; Terri Dahlberg – Promotions; Daina Mirsch-Wenner – Webmaster; Jane Homberg and Mary Hanson – Buckets of Sunshine.
- M/S/P (COB/DD5) I move that we approve Marketing Area 3 Rep Anna Nichols and Area 4 Rep Michelle McGowan.
- M/S/P (COB/PA) I move that we approve election judges for Area 1 Leslie Goble, Area 2 Jenny Ohr, Area 3 Carrie Atkinson and Area 4 JoAnn Miller.
- M/S/P (COB/IVP) I move that we approve ONTO members: Tevyan Sorensen, Julie Hammel, Brenda Sather, Cathy Shuman, Cathy Snyder, JoAnn Miller, Tawn Hanson, Amy Pumper, Jenny Ohr, Lisa Hahn, Ileana Miller.

Executive Director, Katie Castro

- Officer Sheets are due. Please remember to indicate if you want to opt out of paper copies of CIPS and Chapter Mailings.
- Working with District 8 to host Annual 2018 at Arrowwood Resort in Alexandria. Fall State 2018 has no official bidder so bids are open to the state and are due by Friday, August 25th.
- Reminder to file your 990s with the IRS and your Annual Registration with the State of MN Secretary of State's office beginning June 1. These must be filed no later than September 1 to avoid late fees.
- 1st trimester dues billing has not been received but will send out an email when are.

Presidential Assistant, Lisa Hahn

- You will all be receiving 12X12 scrapbook pages to complete in your Fall State packets.
- Need lots of photos sent all year long.
- Please remind your chapters and districts to send in the year end donation for President Shelli gift.

MNWT Foundation, Jen Kinzer

- Empower the Future fundraiser is seeking pledges. Looking for 67 - \$67 pledges. Currently have 42 pledges committed. Contact Jen for more information or to commit to a pledge.
- New Board members are needed for 2017-18 year. Contact Jen or Nicky Anderson if interested. Terms begin in September.

- Scholarship deadlines approaching July 1st.
- Cheryl L. Anderson Art Auction held at Fall State. Art donations needed. Contact Jen or Dawn Scouton.
- As you plan out chapter, district and personal budgets for the year, please remember the MNWT Foundation.
- The next meeting of the MNWT Foundation Board is August 12th at 10:00 in Rice at the Lion's Building. Annual Meeting will be held at Fall State following Exec. Council.

Future Directions Committee Tevyan Sorensen

- The Future Directions Sub Committees are continuing with momentum from last year. Chairpersons are needed in a few areas to keep up the good work. We need a Chapter Restructure chair to help chapters with training on being a healthy chapter, a manual review chair for SPM OPS manuals and PEP courses, and Online Training to manage the webinar trainings. See CIP for details or contact Tevyan.
- Statewide Committee meeting will be Saturday, July 15th at Resurrection Church in Monticello.

Marketing Committee Chair, Shellie Matthes

- First Trimester State Committee meeting is July 15th, at the Resurrection Lutheran Church in Monticello.
- The new Buckets of Sunshine this year is "Wigs for Women". Their purpose is to provide wigs to individuals who have experienced hair loss due to cancer treatment. Please check out the special CIP that details more in depth the organization's mission.
- We have one opening for a sub committee chair. We are looking for someone to be the Expo Coordinator Sub Committee Chair. Please contact me if you are interested.

Membership Management Committee Chair, Sherry Boike

- The Membership Management sub committees are in need of chairs and members. See CIP for details.
- The State wide Committees will be held on Saturday, July 15th at Resurrection Church in Monticello. All members are welcome to visit.

President of the Minnesota Women of Today – Shelli Struzyk

Ongoing Business

- None

New Business

- M/S/P (IVP/LL) I move that we allow the SPMs to hold a fundraiser at our Fall State 2017 project fair to benefit the State Plan of Action.

Announcements – None

LL SPM Cindy Golbuff read a benediction. WW SPM Donna Barrett led the Minnesota Women of Today Creed. The meeting was adjourned at 4:06 PM.