

Business Meeting Minutes

January 30, 2016

Winter State, DoubleTree, St. Louis Park, MN

- President Terri Dahlberg called the Winter State business meeting to order at 9:39 am.
- Melissa Redzuan, Living and Learning SPM, read an invocation. Community Connections SPM Mary Ann Johnson led the Pledge of Allegiance. District 4 Director Sue Lemke led the United States Women of Today Creed.
- Convention chair Charlotte Perz gave a welcome.
- Parliamentarian Michelle McGowan read Orders of the Day.
- Minutes of the Fall State Convention Business Meeting on September 19, 2015, were approved as printed

Secretary-JoAnn Miller

- I am still looking for donations to pay for mailing the State Plan of Action. Any individual, chapter, or district that donates at least \$25 to the State POA will get their name in a drawing for a wine and chocolate basket at Annual Convention.
- Thank you to those who submitted donations for the State Plan of Action 2nd trimester. The winner of the drawing for the basket is Brooklyn Park.

Administrative Vice President-Heidi Westerlund

- District Excitement – Let's see what districts have excitement! Judges are watching! (Introduced district directors)
- Thank you to the State Delegates that attended my roundtable this morning.
- There will be an Open House for District Directors at 5:00 p.m. in Courtyard 1 & 2.

Membership Vice President-Debbi Benke

- The following chapters that had 2 or more new member adds in December and are in a drawing for a Mason Jar Membership Basket are: Detroit Lakes, St. Cloud, Brooklyn Park, Savage Area and Fairmont.
- Although the MNWT did not grow or meet the 75% retention goal this past trimester, we still have some celebrating to do! We are currently at 72% retention and also - Congratulations to Fairmont, Lake of the Woods and St. Michael/Albertville who all had in-chapter extensions this past trimester! Also -There were 20 chapters showing Growth this trimester! Awesome!
- The MNWT Foundation has changed up the MNWT rebates this trimester! We had a suggestion from a District Director to have an Individual Recruiter Rebate! An Individual Recruiter that signs 5 or more members and participates in a reactivation activity will receive their personal \$50 membership dues paid! check out my CIP for more details!
- The March Membership Madness is an opportunity to earn a Party Pack Basket and also a Party date with the President Terri at Annual Convention when you add new members and send in your renewals by Early Bird!
 - To earn 1 point: Add up to 2 New Members!
 - To earn 2 points: Send in Your Early Birds by Marth 15th!
 - To earn 3 points: Add 3 or more New Members!Check out the Membership Bracket Board to find out where your district is sitting! I will update the Membership Bracket on the Facebook Page so keep going to the website and check out the staff pages! This promotion will run from January to March!
- The Investing in Membership Week is March 20th - 27th - Let's Celebrate Terri's birthday by adding 22 members in each chapter in March! National Volunteer week is April 10th - 16th. Let's get the agendas out and have some fun Membership Events!
- Just a reminder that Early Bird is due March 15th!

Chapter Management Vice President-Christine Sibilleau

- 9 Chapter Presidents and 9 State Delegates "Spread their Wings" at the President/State Delegate Retreat in Annandale in October. Of the chapter presidents who attended, the winner of the drawing is Kim Marstone of New Ulm. Of the state delegates who attended, the winner of the drawing is Janice Braun of Burnsville.
- We said goodbye to 2 chapters last trimester and are coming into the third trimester with 11 chapters on TLC.
- Need a SLAM DUNK to get through this third trimester? The Membership Team can coach you! Join us in Courtyard 4 at 11:40 this morning (shortly after the business meeting).
- Attention incoming chapter board – I know of a way you can find everything you need to know to prepare for your year ahead! Register for LOTS (Local Officer Training Session) on April 30th. The forms will be in the March Chapter Mailing, on the CMVP web and Facebook page.

Extensions Director-Julie Marchand

- We have 3 Extensions in Progress –
 - Eastern Carver County – 4 members signed, meetings are continuing
 - Coon Rapids – no members signed yet, meetings are being scheduled
 - Alexandria – 2 members signed, meetings are continuing
- I was just contacted this week with interest in starting a chapter in Lakefield!
- We need Extension Team members to help out with these Extensions in Progress. Do you want to see the Women of Today organization grow? Please Step Out and help with these extensions.
- CASH INCENTIVES FROM MN WOMEN OF TODAY FOUNDATION - for 3rd Trimester
 - \$200 will be granted to the new chapter if extension is completed by February 29, 2016.
 - \$100 will be granted to the new chapter if extension is completed by March 31, 2016.
- Thank you to all that are helping with extensions. I really appreciate all your hard work.
- I'd like to leave you with a quote by Anita Roddick: "If you think you're too small to have an impact, try going to bed with a mosquito in the room."

Internal Vice President-Brenda Sather

- We still have all internal areas of programming open for the SPM positions. Please see EVP Shelli or myself if you are interested in bidding at Annual Convention or if you would like more information – I have some bidding packets with me this weekend!
- Please remember to complete the USWT Outstanding Achievement in Programming and All American Chapter certifications – information can be found in my CIP and forms can be found on the IVP page at mnwt.org – please copy me when submitting to the USWT Program Manager in order to be recognized. The deadline for these certifications is May 1st.

Living and Learning-Melissa Redzuan

- For my L&L Challenge "Cultures, Traditions or Holidays", two chapters have submitted pictures for LL challenge and be featured in my L&L Winter CIP and Facebook page. My goal is receive ten entries per trimester.
- My goal is to receive 120 L&L Certifications and 15 PEP course chapter certifications by year end. For 1st trimester, I have 41 certified in LL and 14 in Personal Development. Second trimester I have 16 certified in LL and 17 in Personal Development with all total is 88 certifications to date. Keep pushing for 3rd trimester to reach my goal of 120 certifications. That's only 32 more certifications,
- Thank you to the chapters who submitted entries for the Effective Writing competition. The winner will be announced later today. Entries are being sought for the Effective Speaking competition to be held at Annual. Check out my CIP for details.
- Outstanding LPM for 2nd trimester is Joy Grulhke of Aitkin.

NEWSLET-OPEN

- Help pay for the NEWSLET with submission of personal messages. These are \$2 each. See me for sheets to fill out and/or check out the CIP. These are due February 1st.
- Article deadlines for chapter and district news is May 23rd for Annual Convention edition. These can be emailed to ivp@mnwt.org.

Public Relations-Anna Nichols

- I am so excited to be here. 2nd trimester was fabulous for Public Relations. When we promote our accomplishments, our events, and even our needs, we grow as a chapter, district, and state. 85% of our chapters participated in PR 2nd trimester, and I appreciate each of your efforts to Share MNWT with others more than I can express. Thank you.
- I have a few awards to announce. The winning chapter of the 2nd trimester chapter challenge receiving a \$10 gift certificate to the state store is Aitkin. The district winning the 2nd trimester participation gift bag is District 6. The chapter winning the 2nd trimester participation gift bag is STMA. When you get home look over my CIP for the 3rd trimester district and chapter challenges. They are fun and doable for every Minnesota Women of Today chapter. Now on to the winners of the Winter State Brochure contest. These awards, along with the judging sheets, can be picked up from me at the luncheon. For most creative is Brainerd Lakes, for best uses of space is Burnsville, for most informative is Burnsville, and the people's choice award goes to Aitkin.
- Next on the PR calendar is National Volunteer Week, April 10th – 16th. Make time to celebrate with your amazing chapter during this time.

- Looking ahead, I have the 2016 Day at the Diamond date for you. The 2016/2017 Day at a Diamond event will be held on Sunday, September 11th. See my CIP for all the details and start planning for this fun social today.
- The Outstanding LPM for Public Relations is Leslie Goble from Aitkin.

Records & Recognition-Sarah Sundine

- Thank you to the 11 LPMs that submitted your 2nd trimester report.
- There were 20 chapters that submitted SUCCESS in 2nd trimester against my goal of 30. The SUCCESS march will take place at lunch so please bring your banner. There were seven chapters that attended the October 6th Webinar on SUCCESS. Your incentive is in the District bags.
- The winner of the 2nd trimester SUCCESS basket is New Ulm. Please come forward to receive your basket.
- Seven Staff, eight District Directors, five State Program Managers, eight Presidents, and six State Delegates submitted Mid-year Evaluations. Mid-year evaluations are in the district bags. Please let me know if you did not receive yours. The winner of my basket for completing a mid-year evaluation is Christine Sibilleau. Year-end Evaluations are due April 18.
- The outstanding LPM for second trimester is Jane Haa from New Hope.

Ways and Means-OPEN

- Third Trimester promotional will be Fun Pasta. Check out the CIP for more information.
- We are under budget on state store sales by \$4500, so need your help in increasing the sales to help us reach the goals set at the beginning of the year. Sales are important to helping us pay the expenses of the organization not met by member dues. Featured this weekend are the new power banks and the Women of Today jacket.
- We are also under budget with Ways and Means donations. Would you consider donating personally this year? Has your chapter made a donation yet? Checks can be made payable to the MNWT and given to myself or Shirley, State Treasurer. We need \$2100 to make budget by year end.
- Outstanding LPM for 2nd trimester is Delores Hoseth from the New Hope chapter.

External Vice President-Shellie Struzyk

- Please consider attending the forum that IVP Brenda and I will be holding today. It will be a mini-training on Transmittals and LPM/DPM reporting. It will be at 11:40 or following the Business Meeting in Courtyard 3.
- The YT SPM for this year has stepped down. I will be covering this position for the remainder of the year. If you have any questions, concerns or ideas for Youth of Today please contact me at any time! You can do this with either evp@mnwt.org or yt@mnwt.org.
- We are still looking for SPM's for 2016-2017. Please contact myself or IVP Brenda if you are interested, know someone that would be a good fit in one of these positions, or if you just want information.
- I am very pleased and excited to introduce your Youth of Today SPM for 2016-2017: Ileana Miller of Monticello!
- Who would like to see me in head to toe Viking Apparel? This will happen at Annual Convention if I receive 10% or more in dollars raised on transmittals and service hours on LPM/DPM reports over last year's totals. A great way to make sure that happens is to get the information from our forum tomorrow or contact me at any time for assistance!

Community Connections-Mary Ann Johnson

- Please remember food shelves and abuse shelters during these Winter months. See my CIP for ideas for projects and events as well as descriptions of what falls under Community Connections.
- Domestic Violence Awareness is new as a programing focus this year for MNWT. Please remember when reporting that this is a Community Connections area, not Women's Wellness. Also remember to submit a USWT transmittal, details in my CIP.
- For every transmittal submitted 3rd Trimester your chapter will go in a drawing for Annual Convention in May.
- Please submit your projects and events for one of the 3 Community Connections Year-End Awards. Details are in my CIP.
- The winner of the 2nd Trimester Challenge is the Aitkin Chapter.
- There were 49 transmittals received with \$13,280.77 raised for second trimester.
- Community Connections had 9 LPM reports received with 1,254 service hours.
- My Outstanding LPM of the Trimester is Dorothy Dotzler from the Aitkin Chapter.

Breaking Free-Brenda Kennelly

- One of my goals this year was to raise enough funds to purchase a van for Breaking Free. Please see my CIP for ideas and ways that you can help me reach this goal!
- I am looking for attendance and volunteers at the February 24th Graduation Dinner. Please see my CIP for details.
- The winner of my 2nd trimester challenge is Shirley Welch from Anoka.
- I have two challenges for 3rd trimester for some great baskets at Annual Convention. Please see my CIP for details on how you can qualify.
- There were 35 transmittals received with \$16,813.47 raised for first trimester.
- Breaking Free had 10 LPM reports received with 128 service hours.
- My Outstanding LPM of the Trimester is Teddy Ostenberg from the New Hope Chapter.

Women's Wellness-Barb Zereth

- I am promoting the Healthy Lifestyle Challenges this trimester which were brought to us by the USWT. Every challenge form turned in will have a chance at my drawing. See my CIP for details.
- There were 3 transmittals received with \$202.33 raised for second trimester.
- Women's Wellness had 7 LPM reports received with 68 service hours.
- The winner of my incentive basket for my second trimester challenge is Monticello.
- My Outstanding LPM of the Trimester is Darcy Iserman from the Brooklyn Park Chapter.

Youth of Today-OPEN

- I am offering two challenges for 3rd Trimester. Please see my CIP for details on how to get your chapter or districts in for some fantastic baskets at Annual Convention.
- There were 41 transmittals received with \$8,051.80 raised for 2nd trimester.
- Youth of Today had 9 LPM reports and 1 DPM report received with 523 service hours reported for 2nd trimester.
- The winner of the incentive basket for the 2nd trimester challenge is Sauk Rapids.
- The Outstanding LPM of the trimester is Carrie Atkinson from the New Hope Chapter.
- Thank you to everyone that participated in the Jail and Bail Event at Fall State. With chances bought for the Lucky Buck Basket at the Project Fair we raised \$391.00. But we have more work to do.
- We will be offering an opportunity to attend a sporting event 3rd Trimester to raise money for the OYA fund. It will be a Timberwolves Game on Saturday, March 26th, at 7:00 pm.

Treasurer-Shirley Halgrimson

- 3rd Trimester Promotional: We will be selling Fun Pasta for our 3rd trimester promotional. Please refer to the Ways & Means and Treasurer's CIPs for order information. Remember, your chapter receives 20% back for all your sales. Thank you to everyone who participated in the Yankee Candle and CherryDale promotionals during the 1st and 2nd trimesters. Chapters received approximately \$545 for all their sales.
- Way and Means Donations: All chapter Ways and Means donations are greatly appreciated. For all chapters who donate \$105 or more throughout the year, they will be entered into a year-end drawing for a fun basket from me at Annual Convention. I have two chapters who have already qualified and several more who are well on their way.
- Transmittal due dates: Reminder to turn in all transmittals for the 2015-2016 year by May 2nd, 2016. During the 1st and 2nd trimesters we only had 32% of chapters reporting for a total of \$101,830.33. We all love to see everything that our chapters do for the communities. Please help celebrate this at Annual Convention by increasing our transmittals to show how awesome we really are!
- Sales tax filing: A quick reminder that all sales tax filings must be done by February 5th. This report needs to be filed whether you had taxable sales or not.
- 2nd trimester challenge: Thank you to the three chapters who completed the 2nd trimester Treasurer's challenge. You will find your incentive in your chapter bag.
- Raffle tickets: Tickets are still available for purchase for only \$5. The drawing will be held today during the luncheon.
- Mid-year budget review was held on 1/8/16 in Coon Rapids. The proposed revised budget can be found in my CIP. The next Finance Committee meeting will be held March 5th at Billy's in Anoka.
- M/S/P (Treasurer/New Hope) I move to approve the revised budget as printed in my Winter State CIP.

Parliamentarian-Michelle McGowan

- We have a few Bylaw motions that will be announced today and voted on at Annual Convention in May.
- Remember to send me your chapter and/or district bylaws and policies to review or I would be happy to attend your meetings. I will have a basket drawing at Annual Convention for those that send me their bylaws and policies.
- Thank you to those chapters that sent me their bylaws and policies to review. The winner of the second trimester basket is St. Cloud.

Chairman of the Board-Laura Gaylord

- March Planning is set for Saturday, March 12th in Eden Prairie. Thank you to District 8 for hosting this event. March Planning is a one-day opportunity for any member to share recommendations with current and prospective staff. It is also an excellent way to learn more about our organization. All members are welcome and encouraged to attend. Pre-registration is required by February 25th so we can plan for food and space. Please see my CIP and the state website for the registration form. Because we are looking for recommendations from all aspects of the organization; if you have a recommendation or suggestion for a change, please send those to me by February 20th. Please email them to me at cob@mnwt.org.
- At the Annual Convention in May we will be electing our next state president and treasurer. In preparation for our elections, caucuses are held at the area meetings. You will have a chance to hear from President Terri as she makes her last travels around the state. The dates and locations are set:
 - Area 2 held at the Lions Building in Rice is Friday, April 1.
 - Area 1 held at the Sparkling Waters Restaurant in Bemidji is Saturday, April 2.
 - Area 3 held at the Westphal American Legion in Robbinsdale is Friday, April 8.
 - Area 4 held at Christ the King Lutheran Church in New Ulm is Saturday, April 9.

All registrations are available online on our Minnesota Women of Today website on my Chairman of the Board page and in my Winter State CIP.

- ONTO skit was presented.
- Join us on the road trip to Lincoln, Nebraska, for the USWT year-end national convention in June. Registration forms are available online on the Chairman of the Board page on the website. Don't forget we will be wearing our outstanding orange ONTO shirts and there are a limited number available, so see me today to get yours!
- Yesterday at the Executive Council meeting we approved the following members as the 2016-2017 statewide committee chairs.
 - Wendy Homyak – Membership Management Chair
 - Sharon Erickson – Marketing Chair
 - Tevyan Sorenson – Future Directions Chair

Executive Director-Katie Castro

- Dues – 3rd trimester dues billings have not yet been received, but will hopefully be in and sent out prior to February 15th. Submit corrections immediately.
- Insurance – Payments past due on credentials. Policy coverage will be sent to paid chapters with the dues billing. Put form in 2016 permanent VIP papers file.
- Priority Bids for Fall State 2017 are open to Section 3 South (Dist 9, 10 & 11) and are due to me by Friday, April 29th 2016 to be presented at the Fall State 2016 Business Meeting in September.
- As I did not receive a priority bid for Annual 2017, bids are now open to everyone. Bids are due to me by Friday, April 22, 2016. I already have possible locations for both of these conventions in 2017; please see me for more information.
- Officer Sheets - As soon as 2016-17 chapter officers elected, send in Officer Sheet found in Book of Forms or on the website. Prefer submission form on-line off the website www.mnwt.org. Please also be aware of the new Chapter Information Update form available on the home page of our website. Use this to update meeting night, location, chapter address, email, website and Facebook information.
- Federal form 990 – Have updated the list of chapters with the IRS for the year. Thank you to the chapters that filed successfully for Fiscal year 6/1/2014-5/31/2015. Filing for fiscal year ending 5/31/2016 can begin June 1st, and must be completed prior to September 1st to avoid MNWT late fees. Please be sure to copy the CSC on your confirmation email from the IRS and send your login and password information to me at csc@mnwt.org.
- Annual Convention 2016 - In the absence of a bid, this convention will be hosted by MNWT, weekend of May 20-22 in Mankato at the Hilton Garden Inn and Verizon Center. I would appreciate assistance from

chapters or Districts to host events at Annual. Please see me for more information.

Presidential Assistant-Colleen Todd

- Requesting each chapter/district send \$10 for the year end gift for President Terri. Check made out to MNWT and sent to me.
- Chapter/District how are you doing on your 12X12 scrapbook page (front and back) to be included in a scrapbook for President Terri. Please give to me ASAP.
- Send pictures (electronic if possible) to me when President Terri visits your chapter or district and pictures of your chapter in action.

MNWT Foundation-Jen Kinzer

- Become a member of the Sapphire Club. There are two levels \$500 and \$100. You have 3 years to complete your pledge. We have a table set-up this weekend with information about the Sapphire Club as well as other programs through the MNWT Foundation. Other donations are being accepted also. Sustaining membership. Outstanding programs, scholarships, grants, etc.
- Today we will be awarding two Chapter Grants and several Membership Rebates in addition to 3 OYA Scholarships. The total amount being awarded this weekend is just over \$4,000. We will be holding a Lucky Buck Auction today at the Luncheon.
- Our next meeting is scheduled for Saturday, April 16, 2016, at Bonnie Waller's House beginning at 10:30. Please let me know if you would like to attend
- Amazon Smile is a program which will benefit the MNWT Foundation. If you shop Amazon, please sign up to be a part of Amazon Smile and we will earn a percentage of sales.
- Planned Giving is a part of the MNWT Foundation. You can be a part by remember the MNWT in your Planned Giving plans. Brochures are being updated and will be available later this spring.
- 2016-17 is a year that the Foundation plans a Fundraiser. In the past we have attended a Comedy Night, Plays, a Harbor Cruise, etc. Have an idea? Contact Jen. We are looking for an event for the year.

Future Directions Chair-Dawn Scouton

- Thank you to those members that joined us for our meeting in December. We had a great turnout and discussion. We'd love to have you join us at our next meeting on March 19th in Eden Prairie.
- We are in need of a few sub-committee chairs for our International Chapters and Train the Trainer. If you are interested contact Dawn for more information
- We are always in need of committee members. Come and have your voice be heard and help with planning for the future of the organization! There are also members coming up for renewal. You don't need to be a member of the committee to attend.
- Subcommittee updates

Membership Management Committee-Wendy Lindberg

- Welcome to the seven first timers joining us here this weekend! Please stand and be recognized. If you see these ladies here this weekend, please be sure to say "Hello" and share a little bit about Women of Today with them! Thank you to Bonnie Olmanson for her help with the first timer's.
- Thank you to the 24 members in attendance at the December 5th Membership Management Committee Meeting.
- What you may have missed:
 - Extensions are looking for assistance in Eastern Carver County, Coon Rapids and Alexandria. Please see Extensions Director, Julie Marchand if you would like to help out.
 - To send your renewals and new member adds for the month and trimester, please send them to csc@mnwt.org
 - The 2020 subcommittee welcomes Wendy Homyak and Sharon Erickson as the new co-chairs.
 - If your new members who have joined this organization have not received new member welcome packets, please let the chapter service center know.
- How you can help:
 - Assist with an extension
 - Make sure that your chapters are keeping in touch with the Membership Vice President to see if there are any new member prospects available to you.
 - Buy a candy bar from the 2020 by 2020 committee to help raise funds for them.
 - Participate in Extensions encouragement day on the 25th of each month.
- Thank you to Wendy Homyak for accepting the position of MMC Chair for next year.
- Our next meeting will be Saturday, March 19th at Star Bank in Eden Prairie.

Marketing Committee-Lisa Hahn

- Thanks to all the members who participated in the state Marketing Committee meeting on December 5th at the Brickyard in Clear Lake. Thanks to Melissa Redzuan, our Expo Committee Chair, Kimberly Rowland our Promotions Chair, to Sue Ellen Toppings who chairs the Brandint Subcommittee, Daina Mirsch-Wenner and Bonnie Olmanson who spend their time keeping the MNWT website current, Shelah Heien who chairs the Social Media Review Area and oversees the MNWT Facebook page, blog, Twitter account, along with many thanks to Anna Williams, our Buckets of Sunshine project chair.
- Anna, along with the MNWT, have done a fantastic job promoting the Ruff Start Rescue project this year. If you have donations to turn in this weekend, please see Anna.
- Remember to check out the Hands-On Twin Cities event on Saturday, February 27th, at the Mall of America. Please contact Melissa Redzuan or Kimberly Rowland if you would like to volunteer.
- The state committee meetings for third trimester will be held on Saturday, March 19th at the Star Bank in Eden Prairie. Registration starts at 10 am with meetings to follow at 10:30, 12: 00 and 1:30. Any member is welcome to attend the committee meetings. Bids for next year's Buckets of Sunshine project will be heard at the March Marketing meeting.
- Presented money and in-kind donations to Ruff Start Rescue with a value of \$2,465.69.

President of the Minnesota Women of Today-Terri Dahlberg

Ongoing Business

- M/S/P (Kimberly Rowland, Eden Prairie/Byron) I move that Minnesota Women of Today change Bylaw Article III. Section 1. B. and Article IV Section 1 to remove "with a minimum of five (5) of them being under the age of 40." Article III. Section 1. B. will then read: "Application for membership shall consist of an Intent to Charter form, the \$20 charter fee, and a minimum of 10 new members in good standing." Article IV Section 1 will then read: "Member chapters shall pay annual dues in the amount of \$50.00, of which \$45.00 is state dues and \$5.00 is national dues, for each chapter member in good standing. These dues shall be due in each member's respective anniversary trimester. Dues must be paid on a minimum of 10 members per chapter for a chapter to retain its membership."
- M/S/P (Jane Hanson, Madelia/Staples-Motley) I move that we limit discussion to 14 minutes.
- M/S/P (Jane Hanson, Madelia/Madelia) I move that we go into a five minute caucus.
- M/S/A/P (Kimberly Rowland, Eden Prairie/ Monticello) I move that Minnesota Women of Today change Bylaw Article III. Section 1. G. to remove the "five (5) under 40" clause wherever it appears and replace the word "automatically" with "be eligible to". It will then read: "Chapters must have a minimum of 10 members. If the chapter remains under 10 members for two (2) consecutive trimesters, the chapter shall be eligible to be removed from the rolls of the Minnesota Women of Today on September 1, January 1, or May 1, whichever is applicable. All records of the chapter shall be turned over to the District Director who shall then forward them to the Chapter Service Center. A chapter wishing to reinstate their membership must do so as a new chapter with a minimum of 10 members in good standing." Amended to retain the word "automatically" to then read: "Chapters must have a minimum of 10 members. If the chapter remains under 10 members for two (2) consecutive trimesters, the chapter shall be automatically removed from the rolls of the Minnesota Women of Today on September 1, January 1, or May 1, whichever is applicable. All records of the chapter shall be turned over to the District Director who shall then forward them to the Chapter Service Center. A chapter wishing to reinstate their membership must do so as a new chapter with a minimum of 10 members in good standing."
- M/S/P (Cathy Shuman, Monticello/Madelia) I move that we limit discussion to two minutes.

New Business

- The following bylaw motions were read and will be voted on at Annual Convention:
 - I move that the Minnesota Women of Today change bylaw Article IX. Section 4. Remove "effective" and add "or prior to" and "served". The bylaw will then read: 'No person shall serve on Executive Council in excess of eight (8) years excluding any term served as Chairman of the Board or Presidential Assistant or prior to May 1, 1994.'

- I move that the Minnesota Women of Today change bylaw Article IX. Section 6. D. Remove "his/her announcement for candidacy" and change to "June 1st of the year of his/her election." The bylaw will then read: 'Have attended two (2) meetings of the State Finance Committee prior to June 1st of the year of his/her election.'
- I move that the Minnesota Women of Today change bylaw Article X. Section 8. Remove "shall" and replace with "may". The bylaw will then read 'In the event that a State Program Manager is unable to complete his/her term, the State President, with the approval of the Executive Council, may appoint a new program manager.'

Announcements

- The forums scheduled for after the business meeting will start 15 minutes after adjourning the meeting and the luncheon will start at 1:30 pm.
- Living and Learning SPM Melissa Redzuan read a benediction.
- Records and Recognition SPM Sarah Sundine led the Minnesota Women of Today Creed.
- The meeting was adjourned at 12:49pm.

**Respectfully Submitted,
JoAnn Miller, Secretary**