

**Executive Council Meeting Minutes
Annual Convention, Bemidji, MN**

May 19, 2017

- President Jane Hanson called the Annual Convention executive council meeting to order at 1:01 pm.
- Cindy Umland, Living and Learning SPM, read an invocation. Membership VP Julie Marchand led the Pledge of Allegiance. District 04 Director Shellie Lemmerman led the United States Women of Today Creed.
- Convention co-hosts Brenda Sather and Christine Sibilleau gave a welcome.
- Parliamentarian Joanne Larson read the Orders of the Day.
- Minutes of the Winter State Executive Council Meeting on January 27, 2017 were approved as written.

Secretary-Shellie Struzyk

- Thank you to everyone that donated to the State POA 3rd Trimester. Winner of the Wine basket to be given at the Business Meeting.
- Jane can you please draw for the winner of my basket for submitting minutes?
- Please remember if you changed your written report to get me a copy of it or let me know so I can print the updated one.
- DDs, you may take your name cards out of the frames at the end of today's meeting. SPMs and staff, you may take yours after the business meeting tomorrow. Please do not take the frames, as they will be used by future secretaries for name plates.

Administrative Vice President-Lisa Hahn

- The district directors have just celebrated all their accomplishments for the year and are geared up for this weekend. Would the district directors please stand to be recognized.
 - Please help support your district this weekend. We have two judges watching for district excitement
 - We have 8 of 11 district directors in place this year with a plan in place for the districts that do not have one. Thank you to the district directors who assisted me in getting them in place.
- Membership Vice President-Julie Marchand**
- District Directors, please make sure that the new District Directors are aware of the Growth Plan that should be completed for each district and sent to mvp@mnwt.org for the new year.
 - Drawing for Membership rebate of \$100 will be given out at the luncheon.
 - We had 11 chapters that qualified for the "Lumberjack Competition" challenge.

Chapter Management Vice President-JoAnn Miller

- I would like to thank the staff members who trained at LOTS this month. Thank you to President Jane, AVP Lisa, MVP Julie, EVP Brenda, Treasurer Cat and Secretary Shellie. The feedback we received was awesome and the attendees loved it.
- After seven straight years on Exec Council, including five on Staff, I'm not going to be on Exec Council next year. I've made so many wonderful friends over these last seven years and am looking forward to seeing all of you at future conventions where I can relax and have time to visit.

Extensions Director-Cathy Snyder

- We have 2 chapters that will welcome to the Minnesota Women of Today at the luncheon Willmar Area and Alexandria Area.

Internal Vice President-Julie Hammel

- Two positions open for 2017-18. They are PR and Newsletter.
- Please welcome our 2017-2018 Records and Recognition SPM Shellie Lemmerman, where she shares that "It's a RECORD kind of day."
- Please welcome our Living and Learning SPM Cindy Golbuff, who will show you how to "Sparkle and Shine."

Living and Learning-Cindy Umland

- Thank you to everyone who participated in the Executive Council Challenge. Unfortunately no one team completely finished and sent in their certifications but the team with the highest percentage completed are the SPMs.

NEWSLET-Amy Pumper

- The winner of the Exec Council Personal Message Challenge for the February/March issues is Cindy Golbuff.
- Get your personal messages today - they are being passed around.
- I could use more articles for the post Annual issue going out in mid June.

Public Relations-OPEN

- 2017 Day at the Diamond is Saturday, September 3. The Twins play the Kansas City Royals. Tickets are \$28.

Records & Recognition-OPEN

- Year-end evaluations are at your seats.
- 15 chapters completed SUCCESS for third trimester.

External Vice President-Brenda Kennelly

- SPM drawings.
- Donna Barrett is bidding for WW SPM.
- M/S/P (EVP/IVP) I move that we authorize a deposit for a Youth of Today fundraiser for an Outstanding Young Adult Sporting Event.

Breaking Free -Sherry Boike

- Thank you for all of the support this year.
- President Jane draws for the "Buy a Piece of the Van" winner.

Community Connections-Kandy Dorlack

- Drawings for the CC year end awards.

- DD's please continue to promote True Friends wish list items.

Women's Wellness-Jessy McShane

- Our qualifying American Chapter Challenge Luncheon salute recipients are Aitkin, District 3 and Thief River Falls.
- Madame president would you please draw for our \$100 donation wine and chocolate basket winner?
- Madame president would you please draw for our Attitude of Gratitude Third Trimester challenge winner?

Youth of Today-Ileana Miller

- President Jane will draw for the winner for OYA Scholarship fundraiser.

Treasurer-Cathy Shuman

- Final expense checks for 2016-17 are being distributed - let me know if any questions.
- Please stop and shop the State Store this weekend. Check out the variety of MNWT logo items. Looking for a nice gift for the last minute? Purchase a crystal rainbow star or bookmark with a charm.
- We started an online store for MNWT logo clothing at the end of January and it's open during convention. Clothing samples are on display at the store and you can try them on. Bring your credit card and you can order online this weekend.
- I would like to thank those from Exec Council that served on the State Finance Committee this past year: Katie Castro, Cindy Golbuff, Jane Hanson, Julie Marchand, Jane Holmberg, and Terri Dahlberg; and thanks also go to Sharon Erickson and Wendy Homyak. The Finance Committee is holding their annual budget and finance meeting on Friday, May 26th at the Chapter Service Center. The budget meeting starts at 2 pm and finance meeting at 6:30 pm. Please let me know if you are attending.

Parliamentarian-Joanne Larson

- Thank you to the three districts that turned in bylaw and policies. We will draw for a winner at business meeting from the chapter and district entries.
- M/S/P (Parli/NEWSLET) I move that the Minnesota Women of Today host National Convention Year-End 2018.
- M/S/P (Parli/LL) I move that we move Policy J.13.2.j to Policy J.13.7.g.
- M/S/P (Parli/LL) I move that we change Policy O.15.b to read "Women's Wellness" instead of "Living & Learning."

Chairman of the Board-Terri Dahlberg

- Thank you to everyone who made March Planning recommendations and attended the event. Please pass the recommendations on to your successor if you have not completed the recommendations.
- Thank you to the District Directors for the planning and coordinating you did to make the area meetings a great success.
- Last chance to purchase your rainbow ONTO shirt to remember President Jane's year.
- Motions to accept 2017-2018 Marketing and Membership Management Committee Chairs.
- Election for State President will be held this weekend Please attend the caucus tonight to hear the candidates and also visit her hospitality room. We are still in search of a Treasurer for the 2017-2018 year; please contact me this weekend or Jane Hanson after this weekend if you are interested.
- M/S/P (COB/DD 11) I move that we accept Sherry Boike as the 2017-2018 Membership Management Committee Chair.
- M/S/P (COB/LL) I move that we accept Tevyan Sorensen as the 2017-2018 Future Directions Committee Chair.
- M/S/P (COB/Parliamentarian) I move that we accept Shellie Matthes as the 2017-2018 Marketing Committee Chair.

Executive Director-Katie Castro

- Don't forget to complete your chapter and district officer sheets; the link is on the home page of the website. Remember to indicate if you wish to receive CIPs, Chapter Mailings and/or the State Plan of Action hard copy or electronically.
- I am still looking for a host for Annual 2018; I have space reserved at Arrowwood Resort in Alexandria, which makes hosting easy! Please see me if you are interested. I did not receive a priority bid for Fall State 2018, so bids are now open to the state and are due to me by Friday, August 25th.
- MNJOTS 2017 will be held June 2-4 at Arrowwood Lodge in Brainerd. Registration forms will be distributed Sunday to incoming Executive Council members.
- Reminder to file your 990 with the IRS and your Annual Registration with the State of MN Secretary of State's office beginning June 1. These must be filed no later than September 1 to avoid late fees.
- Don't forget to use #MNWT when posting on social media

Presidential Assistant-Nicky Anderson

- No Report

MNWT Foundation Chair-Jen Kinzer

- The Empower the Future Fundraiser is going well. We still have spots open for donations. Contact me if you would like to participate.
- Tomorrow we will be holding a Lucky Buck Auction to benefit the General MNWT Foundation Fund. If you have donations for the baskets, please get them to the Foundation table tonight or tomorrow.
- Scholarship deadline is July 1st. Have any art you would be willing to donate? The MNWT Foundation is seeking donations for their annual Art Auction at Fall State to benefit the Cheryl L Anderson Scholarship.

- Amazon Smile benefits the MNWT Foundation with a percentage of sales. If you shop Amazon, please sign up to be a part of Amazon Smile.
- Our next meeting is tentatively scheduled for August 12th, 2017, time and location to be determined. Please let me know if you would like to attend.

Future Directions Committee Chair-Tevyan Sorensen

- New reports are now available for District Program Manager, State Delegate, and Local Programming. The Local Programming Report replaces the individual LPM reports and transmittals.
- Updates to chapter officer manuals are complete and all chapters will receive a new set. Those chapters attending LOTS received their manuals then. All others will be distributed to DDs at MNJOTS.
- A reminder as you organize and clean out “filing cabinets” as we get through our last trimester:
- Save space and paper by archiving documents and publications from your year electronically, on a USB flash drive and/or Google Drive, for your successor.
- Shred documents like reports or CIPs that contains personal information.
- For SPMs, please turn over any feedback you have on your Ops Manual to your successor. We will be focusing on updating these in the new year and don't want to lose your insights.
- Future Directions is looking for subcommittee chairs for Outstanding Awards, Manual Review, Online Training and Train the Trainer. There are also openings for Area 1, Area 3, and General Members.

Membership Management Committee Chair-Wendy Homyak

- No Report

Marketing Committee Chair-Sharon Erickson

- No Report

President of the Minnesota Women of Today-Jane Hanson

SPM Bids

Ongoing Business-None

New Business-None

Announcements-None

Living and Learning SPM Cindy Umland read a benediction.

Extensions Director Cathy Snyder led the Minnesota Women of Today Creed.

The meeting was adjourned at 3:49 pm.

Respectfully Submitted,

Shelli Struzyk, Secretary