

**Business Meeting Minutes**  
**Annual Convention, Bemidji, MN**

**May 20, 2017**

- President Jane Hanson called the Annual Convention Business meeting to order at 8:31 am.
- Cindy Umland, Living and Learning SPM, read an invocation. Chapter Management VP JoAnn Miller led the Pledge of Allegiance. District 02 Director Janice Nelson led the United States Women of Today Creed.
- Convention co-hosts Brenda Sather and Christine Sibilleau gave a welcome.
- Parliamentarian Joanne Larson read the Orders of the Day.
- Minutes of the Winter State Business Meeting on January 28, 2017 were approved as written.
- 35 of 60 Chapters are present. A quorum has been established.

**Secretary-Shelli Struzyk**

- Thank you to everyone that donated to the State POA 3rd Trimester. The winner of the wine basket is Byron WT.
- Thank you to those that submitted meeting minutes for review 3rd Trimester. The winner of that basket is Daina Mirsch-Wenner, Duluth WT.
- Thank you so much for all the support I received this year!

**Administrative Vice President-Lisa Hahn**

- Thank you to the 4 state delegates that completed their year-end entries
- Thank you to the 8 district directors that completed their year-end entries
- The 2017-2018 state delegate round table today at 4:15-5:15 pm
- Please make a point to attend your district meeting and orientation in June. Please support your new 2017-2018 District Directors
- Judges are looking for district excitement, is there any excitement out there?

**Membership Vice President-Julie Marchand**

- We had 11 chapters qualify for the lumberjack competition and the winner was the Burnsville Chapter.
- I had a challenge in April for chapter to add 2 new members. We had 8 chapters that met this challenge. Will these chapters please come forward for a gift. Duluth, Virginia, Albay, Benson, STMA, Woodbury, Jackson and Hawley.
- MN Women of Today membership ended with 1,038 members for the year! Let's continue to impact our future one member at a time.

**Chapter Management Vice President-JoAnn Miller**

- Thank you to the 66 chapter officers who attended LOTS this year!
- We currently have 3 chapters in their second trimester on the Spark list and 2 chapters in their first trimester on the list.
- Chapter Presidents and State Delegates, the President/State Delegate Retreat will be July 22nd in Monticello.

**Extensions Director-Cathy Snyder**

- We currently have 2 Extensions in Progress St. Joseph and Trimont.
- I want to say I am so proud of my five 2 and under Chapter. They are Hutchinson Area, Coon Rapids, Willmar, Alexandria Area and Eastern Carver County. All of you are a Ray of Sunshine so you all deserve a bag of Starburst! Please come forward.
- YES, this afternoon we will be welcoming a new Chapters. They are Alexandria Area. I would like to say Thank You to 2 special women, Shellie Lemmerman and Sue Lemke for all of your time and effort to get Alexandria Area completed. Please come forward or a special gift.
- Thank you to the foundation for their continued support. Two chapters will be receiving a check for \$200.00 this weekend. They are Alexandria Area and Willmar.
- M/S/P (Extensions/Duluth WT) I move that we accept Willmar as a chapter into District 4.
- M/S/P (Extensions/Morris Area WT) I move that we accept Alexandria Area as a chapter into District 4.

**Internal Vice President-Julie Hammel**

- Exec Council heard 2 internal SPM bids yesterday. They were for Records & vRecognition and Living and Learning. Congratulate Cindy Golbuff the next Living and Learning SPM and Shelli Lemmerman next year's Records and Recognition SPM.
- SPM Positions still open for 2017-18 are Public Relations and NEWSLET.
- Winners of the STEP and OAP drawings are: STEP I: Beth Clifford, Coon Rapids, STEP II: Dani Olson, Aitkin, STEP III: Brenda Kennelly, Coon Rapids, STEP IV: Cindy Golbuff, Glenville and overall STEP: Oneka Jenkins, Monticello. OAP drawing winner is Becky Stock, Brainerd Lakes Area.
- Check out the mini programming CIP for this year's programming wrap up and news for next year. It will be handed out Sunday morning at Special Executive Council for distribution.
- Internal areas are up for review. They are PR and NEWSLET. Online surveys are available on the MNWT Website. Deadline to submit is July 31st.

**Living and Learning-Cindy Umland**

- This trimester we had no members sign up to participate in the Effective Speaking Competition.
- Throughout the year I challenged the District Program Managers to promote certifications. The district with the highest percentage of chapters participating in the Living & Learning area is District 7.
- MNWT rocked certifications this year, I truly believe that each of you believe in yourself more and more each day. Certifications: Living & Learning 67 this

trimester and 106 for the year. Pep Courses 35 this trimester and 81 for the year. Personal Development 69 this trimester and 115 for the year. Health & Wellness 67 certified this trimester and 135 for the year. Over all 91 members certified in all three areas with 356 total.

- Thank you to President Jane and Julie for asking me to come back. I have really enjoyed myself and thank you MNWT. Because of you I Believe You can Be You and Believe in Yourself.

**NEWSLET-Amy Pumper**

- NEWSLET had 5 LPM and DPM reports received.
- Don't forget to complete the evaluation on this area to make it the best it can be.
- 17 chapters or districts submitted articles for the NEWSLET this year. The winner of the drawing is Brooklyn Park.
- The winner of the "You're the Difference" message drawing for submitting at least five messages during the year is Shelli Struzyk from Rice. The chapter with the most for the February and March issues is St. Cloud and the district with the most is district 05.
- I received newsletters from 12 chapters and 3 districts throughout the year. The winner of the drawing for submitting is Monticello.

**Public Relations-OPEN**

- Public Relations received 4 LPM reports.
- Day at the Diamond is Sunday, September 3. Tickets are \$28. Order form will be available on the MNWT website and in the MNJOTS CIPs.
- Still looking for bidders for PR for 2017-18. Please see IVP Julie if you are interested.

**Records & Recognition-OPEN**

- Records & Recognition received 4 LPM reports received.
- 20 Year-end evaluations were received. Please see IVP to pick yours up.
- There were 15 SUCCESS submissions for third trimester. The new SUCCESS form and guidelines will be available on the MNWT website and in the MNJOTS CIP in June.

**External Vice President-Brenda Kennelly**

- Congratulations to our new WW SPM Donna Barrett
- Youth of Today is still open for bidders.
- Our grand totals will be announced at the luncheon.
- Please remember to attend the 2017-2018 meet and greet for the new SPMS this afternoon.
- We will get a chance to hear presentations from the two Priority Area bidders as well as be able to ask questions. Remember we will be voting at fall state.

**Breaking Free -Sherry Boike**

- There were 46 transmittals received with \$15,794.42 money raised for third trimester.
- The Priority Area had 12 LPM reports received with 35 service hours.

**Community Connections-Kandy Dorlack**

- There were 56 transmittals received with \$10,037.31 money raised for third trimester.
- Community Connections had 7 LPM reports received with 588 service hours.
- The winner of the Community Connections Award Drawing is the Melrose Area.

**Women's Wellness-Jessy McShane**

- There were 27 transmittals received with \$1,157.34 money raised for third trimester.
- Women's Wellness had 7 LPM reports received with 87 service hours.
- The winner of our Chapter Meeting wine and chocolate basket is Thief River Falls.
- The winner of our Attitude of Gratitude challenge basket is Amy Pumper.

**Youth of Today-Illeana Miller**

- There were 85 transmittals received with \$24,170.39 money raised for third trimester.
- Youth of Today had 11 LPM reports received with 264 service hours.
- The winner of the Outstanding Young Adult Scholarship basket is: St. Cloud.
- A total of \$1,572 was raised for the Outstanding Young Adult Scholarship fund. Thank you to all the chapters that contributed this year.

**Treasurer-Cathy Shuman**

- Thank you to local treasurers that completed the 3rd trimester challenge: Cathy Olson from Aitkin. Please stop and shop the State Store this weekend. bookmarks with a charm.
- The new MNWT online store features logo clothing and a tote bag, and it's open during convention. We earned about \$117 on a total of 28 items ordered through April 10th. The current store will close on May 26<sup>th</sup> and orders will be processed and shipped after that.
- 3<sup>rd</sup> trimester fundraisers. The promotional was a Neighborhood Flag fundraiser, which earned \$233 on total sales of \$583. Chapters that participated earned a rebate of 20%. We raised \$267 from the lucky bucks at Area Meetings.

- Ways & Means donations for 3<sup>rd</sup> trimester totaled \$1,385 and the grand total for the year came to \$2,556. I offered a challenge for 3<sup>rd</sup> trimester for any donation of at least \$50.
- Reminder to chapters and districts to complete a financial audit after the end of your fiscal year. Helpful guidelines are in the Local Treasurer Manual and a worksheet can be found in my Winter State Chapter Information Packet and the Treasurer's webpage.
- The Finance Committee is holding their annual budget and finance meeting on Friday, May 26<sup>th</sup> at the Chapter Service Center. The budget meeting starts at 2 pm and finance meeting at 6:30 pm. Please let me know if you are attending.
- Thank you to all the members for joining us at the Marketing Committee meeting on March 18 and to all the Subcommittee chairs that served this year. There is open positions for sub-committee chairs at this time..
- Bid was heard for the 2017-2018 Statewide Buckets of Sunshine project, Wigs for Women was accepted.

**President of the Minnesota Women of Today-Jane Hanson**

**Ongoing Business-None**

**New Business  
Fall State 2017 Bid  
Priority Area Bids**

**Announcements**

The Elections Meeting will begin 10 minutes after adjournment of the Business Meeting

Living and Learning SPM Cindy Umland read a benediction.

NEWSLET SPM Amy Pumper led the Minnesota Women of Today Creed.

The meeting was adjourned at 10:30 am.

**Respectfully Submitted,**

**Shelli Struzyk, Secretary**

**Parliamentarian-Joanne Larson**

- Thank you to the 15 chapters and 3 districts for sending in their bylaws and policies for review. The winner of my year-end basket is Morris Area.
- M/S/P (Parli/Byron WT) I move that we discontinue the PALS Program.
- M/S/P (Parli/Duluth WT) I move that we remove Policy J.8.i and re-letter.
- M/S/P (Parli/St. Cloud WT) I move that we remove Policy J.8.e and re-letter.

**Chairman of the Board-Terri Dahlberg**

- A lot of members attended March Planning to help plan the future of the Minnesota Women of Today.
- Thank you to everyone who attended the Area meetings.
- Yesterday at the Executive Council meeting, Sherry Boike was approved as Membership Management Chair, and Shellie Matthes was approved as Marketing Chair for the 2017-2018 year. Tevyan Sorenson will chair the Future Directions committee for another year. Congratulations.
- Year End National Convention will be June 8-11 in Las Vegas, NV. If you are interested in attending or would like more information, please see me this weekend.
- There are just a few ONTO shirts left! Get them while you can - only \$12.
- Elections for a new State President will be held after the business meeting. We are still in search of a Treasurer for the 2017-2018 year; please contact me this weekend or Jane Hanson after this weekend if you are interested.

**Executive Director-Katie Castro**

- Don't forget to complete your chapter officer sheets; the link is on the home page of the website. Remember to indicate if you wish to receive CIPs, Chapter Mailings and/or the State Plan of Action hard copy or electronically.
- I am still looking for a host for Annual 2018; I have space reserved at Arrowwood Resort in Alexandria, which makes hosting easy! Please see me if you are interested. I did not receive a priority bid for Fall State 2018, so bids are now open to the state and are due to me by Friday, August 25<sup>th</sup>.
- Reminder to file your 990n with the IRS and your Annual Registration with the State of MN Secretary of State's office beginning June 1. These must be filed no later than September 1 to avoid late fees.
- We will hear a bid for Fall State 2017 from District 3 under New Business.
- Don't forget to stop by Lakeview 7 on Sunday morning between 8:30-9:00 for help with your chapter email if needed. The Web Team will be there to assist.

**Presidential Assistant-Nicky Anderson**

- No Report

**MNWT Foundation Chair-Jen Kinzer**

- The Empower the Future Fundraiser is going well. We still have spots open for donations. Contact me if you would like to participate.
- At today's Luncheon we will be holding a Lucky Bucks. Bring your dollars and have a chance to win one of three baskets: Pot of Gold, Edible/Drinkable desserts and Outdoors.
- Scholarship deadline is July 1st. Have any art you would be willing to donate? The MNWT Foundation is seeking donations for their annual Art Auction at Fall State to benefit the Cheryl L Anderson Scholarship.
- Amazon Smile benefits the MNWT Foundation with a percentage of sales. If you shop Amazon, please sign up to be a part of Amazon Smile.
- Our next meeting is tentatively scheduled for Saturday, August 12<sup>th</sup>, 2017, in Rice. Please let me know if you would like to attend.

**Future Directions Committee Chair-Tevyan Sorensen**

- New LPM, DPM, and State Delegate reports as well as new Success and Individual Evaluation forms are now available.
- Updates to chapter officer manuals are complete and all chapters will receive a new set. Those chapters attending LOTS received their manuals then. All others will be distributed to DDs at MNJOTS.
- Think "Green" as you clean-out your chapter files at the start of the new year.
- Future Directions is looking for subcommittee chairs for Outstanding Awards, Manual Review, Online Training and Train the Trainer. There are also openings for Area 1, Area 3, and General Members.

**Membership Management Committee Chair-Wendy Homyak**

- Welcome to the 12 first timers here at Annual convention. Please stand to be recognized.
- We recognized 12 chapters and 4 districts at our Picture Perfect Party last night. Great job in retention this year. Looking for members to be on our committee this coming year.
- Our new Membership Management Committee Chair is Sherry Boike from the Coon Rapids chapter.

**Marketing Committee Chair-Sharon Erickson**