

Minnesota Women of Today Chapter Mailing



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February
2011

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MNWT Creed

We, the Women of Today, are service, growth and fellowship. We believe that through us great lessons can be learned, worthy deeds performed and a hand of fellowship extended to millions of women everywhere. May we leave the world a better place because we lived and served within it.

Dear Minnesota Women of Today!

*"The only thing that stands between a person and what they want in life
is the will to try it and the faith to believe it possible."*

Happy New Year! Welcome to 2011! One of the ways I start off every new year is by reviewing the goals I set for myself from the previous year. I call these plans *goals*, and not *resolutions*, because I believe a goal is achievable through a series of realistic, well-planned steps, and to me, resolutions can be a "lead-up" to a "let-down". Probably just like you, I make personal goals for myself, with my family, and even in other areas of my life that are important to me, like Women of Today.

At the beginning of this new year, think about what impact you will make on your chapter and in your community. I encourage you to fulfill our creed by "extending a hand of fellowship" to women in your community on a regular basis. As I like to say, every day, every project, and even typical tasks that we all have in our life can be an opportunity to share this organization with someone. During a casual visit at the grocery store, at the gym, or a hockey game, or at work, mention Women of Today to a friend, and if she'd like to attend an upcoming event or project. Imagine how many members we would have if we all made a conscious effort to expand our organization!

Another way to positively impact your chapter is to take the lead on making sure your chapter's goals are achieved by the end of April. Delegate and lead by example. Get involved in the many programming opportunities sponsored by the state organization. Learn more about Can Do Canines, Clutch for Cause, Isaac's Journey, Friendship Ventures, or the Women Who Impact award. You could also send someone in your chapter a special note through our state NEWSLET, participate in SUCCESS, encourage your chapter to earn money by purchasing Ways and Means fundraiser items, or promote your latest event through a print-ready press release found on the MNWT website.

I would also challenge you to become involved in making decisions on the future of our organization. Plan to attend informative sessions and network with members from all over the state. Attend your February district meeting with your chapter members to get more information on the happenings in your area. I encourage you to attend the state committee meetings on March 26 and participate in the discussion and planning. Think about your future role in our organization and consider a position where you can continue to make a difference with your time and talents.

Focus on your goals for the rest of the year and share them with your chapter. Make measurable steps toward them, and you will achieve those goals by the end of April. **I believe you can do it!** Let me know how I can help you - contact me or a member of my staff *any* time. By continuing to work together this year, I'm confident we can achieve success in our chapters and across the state.

There is nothing in a caterpillar that tells you it's going to be a butterfly.

Today is where your book begins,

Anne Johnson, President Minnesota Women of Today 2010-2011

Terri Dahlberg
Administrative VP

It's the final trimester of this Women of Today year – have you thought about what your plans are for 2011-12? Having spent two-thirds of the year as State Delegate, you are uniquely prepared to take on another leadership role in this organization! Familiarity with other chapters and members in your district, a better understanding of MNWT and the USWT, and of course: all the skills, talent and enthusiasm you have to share with others. Winter district meetings are coming up, and with them the election of new District Directors – will you consider it? Contact me if you have any questions avp@mnwt.org.

Marie Robinson
Chapter Management VP

Congratulations to everyone on a strong 2nd trimester! If you have accepted a chapter board position for the coming year, continue strengthening yourself and your chapter - join me at LOTS (Local Officer Training Session) on Saturday, May 7th. The event is being hosted by the Monticello chapter. See the registration form included in my Winter State CIP. I'm still looking for Gold Team members across the state. If you have time to make phone calls or befriend a chapter president or other board member, please contact me.

Nicky Anderson
Membership VP

I hope everyone is able to stay warm throughout this crazy winter. However we still have lots of more clues we need to get through before the end of the year. Clue 1: Is your chapter thinking of holding m - events on mystery Mondays this trimester? We have 2 mystery Monday this trimester Jan. 31st and March 28th so start making your plans. Clue 2: Start looking who is up for renewals, are they renewing? Do you need to make phone calls? Get your renewals in early! Clue 3: Training: have you orientated your new members yet? Do you need to start thinking about who is taking your position over next year, give them some hints. Clue 4: Renewal ceremony for eve-

ryone who is in your chapter who has renewed their membership. Celebrate your Successes and have fun.

Sue Schoenborn
External VP

Programming Vice-Presidents: Keep encouraging your LPMs and DPMs to submit their reports. Their reports are the only way to track service hours and donations! Oh yes, and those transmittals, we love getting that information too! Keep them coming in. We have so many opportunities to honor your chapter projects or individual members in programming! Be sure to check out the CIPs for more information or check out the website! You can always send me an email to ask me, I'd love to be of assistance! evp@mnwt.org

Dana Hoenigschmidt
Internal VP

Do you know someone that would make a great State Program Manager? Are you yourself ready to step into this leadership role? Now is the time to start planning for next year and SPMs are needed! Please contact either myself at ivp@mnwt.org or External VP, Sue Schoenborn, at evp@mnwt.org for more information with no strings attached.

Cindy Sanders
Extensions Director

We are in the final stretch of the year! Has your chapter considered doing an extension? Have you personally considered working on an extension team? There is still time to file an intent and complete an extension before April 30th. Currently, we have 9 extensions in progress. If you have any leads for the following communities, please let me know: Breckenridge, Hermantown, Hibbing, Lakefield, Milaca, Owatonna, St. Peter, Stillwater and Woodbury. I know that we can reach my goal of 5 completed extensions and 10 intents to extend!

Pam Przybilla
Parliamentarian

While we are still working on our current year, we should start thinking about next year as well. Has your chapter started an Elections

Committee yet? Now is the time to start this. Typically the Past President is the chair and then asks for two to three people to help. Do you have members who are looking for an opportunity to learn and grow as an officer? Consider asking someone that may need to be asked instead of waiting for someone to volunteer. Many people need the extra encouragement to take on a new role. Please refer to your bylaws and policies as you go through your election process. Pay attention to whether or not there are term limitations for positions. Expand your boundaries, be open to change in leadership and encourage it. We all have something we can learn from others. If you have questions or concerns please feel free to contact me.

Kelly Porter
Secretary

Thank you to the chapter secretaries that have sent in their minutes! You are doing an awesome job! It is almost that time of year when each chapter elects a new board. Is there someone in your chapter that would make a great secretary? If so, talk them about the rewards of being chapter secretary! There will be training at LOTS in May!

Jen Kinzer
Chairman of the Board

March Planning is coming, put this important date on your calendar. March Planning will be held this year in Aitkin. Look for the registration form in my CIP or online. Any member is welcome to attend. What is March Planning? March Planning is a day set aside each year to discuss recommendations for our organization to consider making changes or additions to programming, membership ideas, conventions, etc. It is also a time for current and prospective officers meet to train for the upcoming year.

Christine Harkess
Presidential Assistant

Don't forget to send in your chapter's \$10 donation for Anne's YE gift. Also, are you working on your chapter's scrapbook page (12 x 12) for Anne's year scrapbook? I know you'll want your chapter included in this wonderful memory we're preparing for her.

Jane Hanson
Treasurer

The finance committee kicked off their annual raffle at Winter State. We will be selling 750 raffle tickets at only \$5 each. Cash Prizes will be \$200, \$150, \$75, \$50 and \$25. Please contact a finance committee member, Chair Vicki Rockwell or myself for tickets. Drawing will be on Saturday at Annual Convention, need not be present to win. Send in your transmittals by May 13th – remember you can still submit transmittals for first and second trimester. Next finance meeting is March 5 in Anoka.

MaryAnn Johnson
Community Connections

Community Connection Awards are due April 15th. They are: * Joint Ventures --This is when you collaborate with another organization and combine efforts to do a project for the community that makes an impact. * Civic or Environmental Award is when you help a military soldier, family or a group of soldiers, firemen, adopt a highway, or do a clean up event. Do a campaign or get out the vote event. *Community Impact Award is where you as a chapter have made a difference or given a helping hand to your Community. I've read many reports where your chapter has done many wonderful projects that qualify. Check them out. I'll have more ideas in my CIP or e-mail me or even give me a call. Thanks to the chapters that sent in their nominations for the OPDC.

Heidi Westerlund
Can Do Canines

We are in full swing with raising \$2,500 for "Name a Puppy" promotion. President Anne will have the privilege of naming a puppy from the next litter. Thank you to everyone who has participated so far. We have until the end of the year, and we can do it! What's the best way to learn about Can Do Canines and all they do for the people who use their service? Three things, invite me to your meeting, invite Can Do Canines to your meeting, or plan a tour of the facility in New Hope. Any of these three ways can become a reality by contacting me, and I will set it up for you. Thank you for all your wonderful support for candy sales. What a tremendous hit!

Michelle Gag
Living and Learning

National Competition for Effective Speaking is held at USWT Annual convention. If you compete in Effective Speaking at the National meeting you do need to be in attendance. The deadline for registering for Effective Speaking competition is the Thursday of National Convention by 10:00 p.m. at the Registration table. The USWT offers competition in Effective Writing, held at the US Annual National Convention. If you compete in Effective Writing you need **not** be present to win. You only need to mail in your entry by May 1, 2011. Contact the US PE Program Manager for the topic. Your entry will be judged prior to convention and the winner is announced sometime during the weekend. If time allows during the weekend the winning entry may be read. If the winner is present she may be asked to read it, or in her place the National Program Manager may read it.

Julie Hammel
NEWSLET

Does your chapter have a newsletter? This is an easy way to communicate with all your members at the same time and everyone has the same information. If your chapter doesn't have a newsletter, I would love to help you start one. Contact me at newslet@mnwt.org for assistance. Thank you to all the chapters who have sent me theirs.

Sue Renz
Public Relations

Hope you were able to make it to the "Winter State Convention" and participate in all the activities, learning opportunities, and excitement there! Did your chapter enter a brochure in our brochure contest? Thank you and congratulations to all who entered. Did you get a chance to look at all the banners and displays? Hope you got some good ideas from them. Were you able to come to our NEWSLET/PR forum on Saturday? We hope you enjoyed it and were able to learn something to take back to your chapters! Keep those PR pictures and articles coming for Anne's scrapbook and keep "shouting out" about MNWT and your chapter! Happy Valentine's Day!

Janice Schwartz
Records and Recognition

Keep "Recording the Present to Enhance the Future" and your Year End Evaluation will be a breeze. Keep your outline submitted for Mid-Year Evaluation

up to date. Gather all of your supporting documentation in one location so you are ready to assemble your evaluation. It is never too early to make plans for an outstanding SUCCESSful Year End Evaluation.

Ways and Means

Check the Ways and Means Winter State CIP for the 3rd trimester promotional of yummy drink mixes. This promotional is great for your chapter and the state. Your chapter can claim 20% of the sales. Who doesn't like a good beverage, especially when it earns your chapter money!

Dawn Scouton
Women's Wellness

Hi everyone! Thanks again to everyone that participated in the Get Healthy Challenge! This trimester my focus is on Hormones and your health. See my CIP for more information and for links on more specific hormone information and tests you can take if you think you are having an imbalance. I encourage all chapters to look into raising funds for the Cancerables foundation. I would love to raise some funds for this wonderful foundation! March for Babies is coming up soon too. Don't forget to form your teams and start raising money to keep babies healthy! I would love to come to your chapters or districts to talk and share information on Women's Wellness. Let me know if I can come and join you! Thanks!

Wendy Lindberg
Youth of Today

I am still a long way from my goal of \$7,000.00 raised for Isaac's Journey! PLEASE consider a donation to Isaac's Foundation or hosting a Stuck for a Buck event at your local school! You can see more info on their website www.isaacsfoundation.org or check out my CIPs for more details! Come Join Isaac's Foundation for their 2011 Chili Feed! This is one of the foundation's biggest fundraisers for the year. Contact me or the foundation if you wish to volunteer, or join us in Sauk Centre at 4pm in Gerard's for a bowl of chili, entertainment, auctions, bake sales and a ton of fun! If you are unable to attend, think about donating a basket or product to the silent and live auctions as an individual or by your chapter! An awesome movie night package, spa basket or other things would be a great addition to their fundraising tables.

Board Training

Leadership Qualities

Being a great leader has nothing to do with how you look or how you speak; leadership involves preparation and accepting responsibility, even when you don't want to. Great leaders lead people, and manage events.

These skills are necessary to be a leader and motivate people to follow:

Embracing Responsibility

Embracing responsibility is an attitude:

- Drop the word “no” from your vocabulary.
- Learn to volunteer.
- Take an interest in people around you and learn to like people.
- Promise little — deliver a lot.

Eliciting Cooperation

Your goal is to have your followers trust you:

- Find out what people want — and why they want it.
- Figure out ways of trading what you have — the power of a leader — for what you need — the cooperation of your group.
- Smile at people and look them in the eye. It's the start of trust, and trust is the beginning of cooperation.
- Share information with your team and keep them informed.

Visions

Leading starts with developing a vision:

- Visions are more than ideas. They are doable dreams.
- Visions link the present to the future.
- Use visions to inspire your followers to achieve more than they thought possible.
- Make your visions positive. Everyone wants to make the world a better place.

Planning

Planning is necessary if your team is to attain its goals. Keep these things in mind:

- Plan for every contingency — and remember that you can't plan for every contingency.
- Leave a lot of wiggle room in your plans. When things go wrong, you can adjust.
- Make certain you have adequate resources. If you get into the lifeboat without food and water, be sure there's someone on board who has the skill to get both.
- Plan for change. Be happy when it arrives.

Listening

Strive to take in as much information as you can:

- Pay attention to the nuances of what people say and how they say it.
- Pay attention to the needs of your group.
- Focus and concentrate — listen to only one person at a time.
- Learn to develop your own inner voice — and then learn to listen to it.
- Pay attention to the world around you. Seeing is a form of listening, and visual impressions are often the most powerful.

Adapted from www.dummies.com : *Leadership for Dummies*



HOW DO YOU RECOGNIZE YOUR CHAPTER MEMBERS?

**Ribbons, trophies and so
much more!**

Member of the Month

Member of the Trimester

Board Member

Local Program Manager (LPM)

Chairperson

*Completed the most certifica-
tions*

**Use certificates from the
State Store or create
something colorful of**

Make it fun!

Has the best laugh

Wears the most colorful clothes

Bakes the best cookies

*Has the most children / grand-
children*

Drives the oldest car



**We all like recognition for
the things we do!**

2011 MARCH PLANNING REGISTRATION

March Planning is a one-day opportunity for current and prospective staff to review recommendations for the upcoming year. It is an excellent way to learn more about our organization. All members are welcome and encouraged to attend. Pre-registration is required so we can plan for food and space.



This year's March Planning will be held on Saturday, March 12, 2011 in Aitkin hosted by the Aitkin Women of Today. St. James Church, 299 Red Oak Dr. Aitkin, MN 56431

Registration is from 8:30-8:55. The meeting will begin promptly at 9 am and end by 3:00. Early registration is \$10 postmarked by March 4, which includes breakfast, lunch, and an afternoon snack. Pop and bottled water will be available for sale all day.

Checks payable to Aitkin WT

Directions:

From South 169, Red Oak Dr. is on your left, just after the Aitkin City population sign and immediately past the Paulbeck's County Market. Follow Red Oak Dr., which ends in the St. James Church parking lot. From East or West Highway 210, follow Highway 210 to Aitkin, turn south at the stoplight (junction with 169). Follow 169 for about 1 mile until you come to Red Oak Dr. on your right. (Red Oak Dr. is the street as you approach Paulbeck's County Market on your right and Pamida on your left.) Follow Red Oak Dr., which ends in the St. James Church parking lot.

Overnight Accommodations:

Ripple River Motel-0.5 miles

701 Minnesota Ave South, Aitkin, MN 56431 Phone: 800-258-3734 or 218-927-3734

40 Club Inn-2.5 miles

950 2nd St. NW, Aitkin, MN 56431 Phone: 218-927-2903

Questions?

Contact Jen Kinzer, cob@mnwt.org or 218-927-4337

Keep the top of this form for directions and hotel information

(Cut here and mail with payment)

2011 MARCH PLANNING REGISTRATION FORM

NAME: _____ CHAPTER: _____

ADDRESS (City, St, Zip): _____

PHONE: _____ EMAIL: _____

Registration enclosed (\$10) postmarked on or before March 4 _____

Late Registration enclosed (\$12) postmarked after March 4 _____

Early registration postmarked by March 4; mail form with payment to:

Cathy Olson 11 Ripple Lane, Aitkin, MN 56431 cmotka@mlecmn.net or phone: 218-927-2834

EXTRA EXTRA READ ALL ABOUT IT!

2011 MNWT FOUNDATION FUNDRAISER

The MNWT Foundation Fundraiser will be held on Sunday August 14th at the Old Log Theater. So mark your calendars! The play on that date will be "On Golden Pond". Lunch will be served at 12:30 and curtain time is 2:00 p.m. For more information, please see the CIP (Chapter Information Packet) from the MNWT Foundation.



UPDATE MINNESOTA WOMEN OF TODAY

CHAPTER SERVICE CENTER

CONTACT INFORMATION

EXECUTIVE DIRECTOR KATIE CASTRO

EFFECTIVE FEBRUARY 1ST, 2011

Minnesota Women of Today
P.O. Box 44242
Eden Prairie, MN 55344

Phone & Fax 952-406-8578
Email csc@mnwt.org

Chapter Service Center Hours
Monday, Wednesday & Thursday
9:30-3:00 PM
Tuesday

Leaderboard Stats-November/December 2010

November NMA's by Chapter:

December NMA's by Chapter:

Burnsville -5 B. Molitor

Crookston-5 M. Lessard

New Hope-4 C. Todd

Warroad- 4 T. Doebler

Mora-4 B. Reeves

Balaton- 6 D. Crumrine

YTD by Chapter:

YTD by District:

Crookston-11 M. Lessard

District 1-23 led by T. Hockett

Brainerd Lakes Area-10 R. Stock

District 7-24 led by G. Winkelman

White Bear Lake-10 L. Keys

District 9-22 led by B. Swalinkavich

Eden Prairie 10- B. Wojahn

District 10-34 led by M. Pramann

Arlington-Green Isle-9 K. Holland

District 12-24 led by S. Robinson

District 16-23 led by L. Gaylord

Secretary's Role in Election

In the election of officers in our chapters, it is usual practice to have nominations made by a committee. When the committee makes its report, which consists of a ticket, the chair will ask if there are any other nominations from the floor. The committee's nominations are treated as just as if made by members. When the nominations are completed, the election takes place, voting by any of the methods allowed by the chapter's bylaws. The usual method is by secret ballot to allow members a private vote. Two members not on the ballot should be tabulators (vote counters). They report to the chair, who then announces the outcome of the vote of the membership.

A secretary should record the nominations as they are made from the committee or from the floor. She should state the method of voting, the names of the tabulators and the outcome of the vote. Robert's Rules of Order also states that where the vote is by ballot, the number of votes on each side should be recorded.

February 25

- Newslet Articles due to SPM

February 28

- NMAs due IN HAND to Chapter Service Center

March 4

- Newslet articles due to SPM

March 5

- Finance Meeting-Anoka, MN

March 12

- March Planning-Aitkin, MN

March 15

- Early bird renewals due to Chapter Service Center

March 26

- Market, Member Management and Future Directions Committee Meeting

March 28

- Mystery Monday (Membership)

March 31

- Chapter President Monthly Reports due to DD
- NMAs due IN HAND to Chapter Service Center

April 1

- Key Women Nominations Due for Annual Convention
- Area 1 Meeting- Location TBA

April 2

- Area 2 Meeting-Location TBA

April 8

- Area 3 Meeting-Location TBA

April 9

- Area 4 meeting-Location TBA

April 15

- All renewals due to the Chapter Service Center
- Community Connection Award nominations due to CC SPM

April 16

- MNWT Foundation Meeting-Location TBA
- Ladies Night Out

April 17-23

- National Volunteer Week

April 22

- Year End Evaluations due to the R&R SPM

April 23

- LPM reports due to DPM

April 25

- All certifications due to SPMs

April 29

- 3rd Trimester SUCCESS due postmarked to R&R SPM

April 30

- Chapter President Monthly Report due to DD
- DPM reports due from DPMs to DD, SPM, and IVP/EVP
- NMAs due IN HAND to Chapter Service Center
- PALS activity sheet due to State Secretary
- Trimester and Year End Closeout

LOTS 2011



May flowers bring new powers ~ Flower Power



Saturday May 7th, 2011

Hosted by: Monticello Women of Today

Place:

Resurrection Church
9300 Jason Ave NE
Monticello, Mn

8:30 – 3:15 PM

Schedule:

8:30~8:45 Registration
8:45~9:30 Welcome
9:30~11:30 Training Session
11:30~12:30 Lunch
12:30~3:00 Training Session
3:00~3:15 Evaluation

Registration Cost:

Advance: \$12.00
Late: \$15.00

Advance registration
postmarked by April 22,
2011

Make checks payable to:
**Minnesota Women of
Today**
Designated "LOTS"

Questions/Information

Contact: Marie Robinson
Chapter Management VP
29 15th Avenue North
Hopkins, MN 55343

952-935-3170
cmvp@mnwt.org

Send registration form
along with payment for
each person to:
Marie Robinson
29 15th Avenue North
Hopkins, MN 55343



LOTS 2011 Registration Form

Chapter _____ District#: _____ Current Chapter Membership: _____

Name, Address, Email and Telephone number of person responsible for registration of your chapter:

Name and positions of those attending:

Advance Registration is \$12.00 per person (postmarked by April 22, 2011)

Late Registration is \$15.00 per person (postmarked after April 22, 2011)

Make checks payable to: Minnesota Women of Today

Send Registration form and payment for each person to:

Marie Robinson
29 15th Avenue North
Hopkins, MN 55343



Minnesota
Women of Today

PO Box 232

Anoka, MN 55303

Upcoming State Events

March Planning

Hosted by the Aitkin Chapter

When: March 12, 2011

Where: St. James Church

Time: 8:30 a.m. to 3:00 p.m.

Cost: \$10 for advance registration postmarked on or before March 4, 2011.

Registration form is inside this issue.

For more information contact:

Cathy Olson at 218-927-2834 or cmotka@mlecmn.net.

Finance Committee

Saturday, March 5, 2011

Anoka, MN

Following Meetings in St Cloud at McCann's

Marketing Committee

Saturday, March 26, 2011

Membership Management Committee

Saturday, March 26, 2011

Future Directions Committee

Saturday, March 26, 2011

LOTS Coming Soon!

(Local Officer Training Session)

Saturday May 7, 2011 in

Monticello, Minnesota



The day begins at 8:30 am and ends at 3:15 pm.

Lunch is provided in the cost.

Questions/Information Contact:

Marie Robinson at
cmvp@mnwt.org