



Minnesota Women of Today

Local President Monthly Report⁸

PLEASE TYPE OR PRINT. Due to your District Director postmarked by the last day of each month.

Print Name _____ Date _____

Chapter _____ District _____

Address _____

Email _____ Phone _____

Membership

Chapter Base (May 1) _____ Membership Today _____

Recruitment

New Member Adds this month _____

What is your goal for new member adds this trimester? (Only complete on May, September and January reports)

Orientations Held

Date	Type	# of Members Attended	# of Guests Attended

Activation

What steps have you taken to activate members?

Retention

Number of projected renewals this trimester (i.e., 2/4 renewals; provide names of renewals if known) _____

(Complete this information only on the May, September and January reports)

Reasons for non-renewals:

What steps have you taken to retain members?

Meetings Held

Meeting Type	Program	# of Members Attended	# of Guests Attended
Board			
General			

Events Held

List projects, socials, orientations, speakers, etc. held.

Event & Location	# of Members Attended	# of Guests Attended

⁸ Local President Monthly Report | Revised 5/2009 | Reviewed 01/18/14 by CMVP



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Awards

List awards given by you, as president, to whom and why.

Date	Award	Presented To	Reason

Travel

List any travel during the past month to other chapters, district, state, and/or national functions, meetings or events.

Date	Event	Location	# of Members Attended

Upcoming Events

List upcoming projects, socials, orientations, speakers, programs, etc., for the next two months

Date	Event	Location

Upcoming Travel

Date	Event	Location	Reason

Concerns

List any chapter internal conflicts or problems. Please explain.

Do you have any concerns about your chapter's ability to Recruit, Orientate, Activate or Retain members?

What can executive council and/or staff members do to assist you?

Do you have any questions or concerns in the programming areas?

Do you have any questions, ideas or concerns that you would like brought to the Future Directions committee?

Other comments, concerns or requests.