

Script for Amending a Motion

"Motion A" is pending:

Member: *I move to amend motion A by (inserting, striking out, striking out and inserting) as follows: _____.*

Chair: *Is there a second to the motion? (This statement is eliminated if a member calls out second)*

Second Member: *I second the motion.*

Chair: *It is moved and seconded that we amend "Motion A" by (inserting, striking out, striking out and inserting) as follows _____. If the amendment is adopted the main motion would then read _____.*

*Is there any discussion?
(After Discussion) Are you ready for the question?*

The motion on the floor is whether or not to amend the main motion. If the amendment is adopted, the main motion would then read _____. (Be sure the members realize that they are voting on the amendment only and not the main motion.)

*All those in favor, say "Aye" (Pause for response)
All those opposed, Say "No"*

*The affirmative has it, the "Motion A" is amended and now reads _____
_____. Is there any discussion on "Motion A" as amended?*

Or

The negative has it, the motion is lost and "Motion A" is not amended. The motion before you is "Motion A." Is there any further discussion?

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Sample

Pending motion: "I move that we hold a craft show."

Member: *I move to amend the motion by inserting in May after the words craft show.*

Chair: *Is there a second to the motion? (This statement is eliminated if a member calls out second)*

Second

Member: *I second the motion.*

Chair: *It is moved and seconded that we amend the main motion "that we hold a craft show" by inserting in May after the words craft show.*

If the amendment is adopted the main motion would then read "I move that we hold a craft show in May."

Is there any discussion?

(After Discussion) Are you ready for the question?

The motion on the floor is whether or not to amend the main motion. If the amendment is adopted, the main motion would then read "I move that we hold a craft show in May." (Be sure the members realize that they are voting on the amendment only and not the main motion.)

All those in favor, say "Aye" (Pause for response)

All those opposed, Say "No"

The affirmative has it, the main motion is amended and now reads "I move that we hold a craft show in May." Is there any further discussion on the main motion as amended?

Or

The negative has it, the motion is lost and "Motion A" is not amended. The motion before you is "To hold a craft show."" Is there any further discussion?