

MNWT 2017-2018 Master Calendar

Jun-17

Emphasis: Chapter Management (MN); Personal Development (US); Public Relations(US); STEP (US)

- 5 District Director monthly reports due to AVP
- 8-11 USWT National Convention in Las Vegas Baby
- 21 President Shelli's Birthday
- 28 MNWT Trimester Webinar Night - "New Program Reporting Training"
- 30 Chapter President reports due to DD
NMAs due IN HAND to Chapter Service Center

Jul-17

Emphasis: Community Connections-True Friends (MN); Public Relations (MN); Extensions (US); Membership (US)

- 1 USWT Founder's Day
Cheryl L. Anderson scholarship applications due to MNWT Foundation
- 5 District Director monthly reports due to AVP
- 12 Out and About Night
- 15 Early Bird Renewals due POSTMARKED to Chapter Service Center
District Director Fast Start due to AVP
Chapter President Fast Start due to DD
Secretary Fast Start due to State Secretary
Treasurer Fast Start due to State Treasurer
Membership VP Fast Start due to MVP
LPM and DPM Fast Starts due to SPM and DD
Programming VP Fast Start due to IVP and EVP
District Membership Fast Start due to DD and MVP
State Delegate Fast Start due to AVP
Marketing (10:00 am), Membership (noon) and Future Directions (1:30 pm); Location Monticello
- 18-20 District Directors call Chapter Service Center to check renewals
- 22 President/State Delegate Retreat in Monticello
- 23-29 Shine Week
- 31 Chapter President reports due to DD
NMAs due IN HAND to Chapter Service Center
Chapter President Fast Start verification due from DD to CMVP
Key Woman nominations for Fall State due to Key Woman President

Aug-17

Emphasis: Youth of Today (MN); Health & Wellness (US); Project Recognition (US); Domestic Violence Prevention (US)

- 1 Programming Evaluations due to IVP/EVP (YT, NEWSLET, PR-available on line)
National Night Out - Night to Unite
- 4 Deadline to order Day at the Diamond tickets from PR SPM
- 5 District Director monthly reports due to AVP
Finance Committee Meeting: 10:00am at Monticello
- 6 USWT Friendship Day
MNWT Foundation Meeting - Location Rice
- 13-19 Kid's Week
- 15 All Renewals due POSTMARKED to Chapter Service Center
DD Challenge due to AVP
- 21-23 District Directors call Chapter Service Center to check renewals
- 22 Presidential pin and medallion nominations due to State President
- 31 Trimester 1 Close Out
Chapter President monthly reports due to DD
State Delegate Reports due to DD & AVP
Programming Trimester Report (NEW)
NMAs due IN HAND to Chapter Service Center
DPM reports due to DD, SPM and IVP/EVP
Founder's Day Participation Forms due to PR SPM

End of 1st Trimester Ways & Means Promotionals

Sep-17

Emphasis: Community Connections (MN) Public Relations (MN & US), Women of Today Week (MN & US); Membership (MN); USWT Foundation (US); Personal Development (US)

- 1 Project of the Trimester due to SPM
- Outstanding Program Manager nominations due to SPMs
- All Certifications due to L&L SPM
- Impromptu Registration for Fall State due to Living and Learning SPM
- Friendship Day participation form due postmarked to USWT Membership VP (copy MNWT Membership VP)
- National Effective Writing essays due to US WT
- Outstanding Achievement in Programming due to USWT Programming VP
- State of MN Annual Registration due to Sec. of State's Office
- 990N filing due to IRS (first deadline, \$10 late fee assessed)
- Begin 2nd Trimester Ways & Means promotionals
- 3 Day at the Diamond
- 5 District Director monthly reports due to AVP
- 1st Trimester Success due POSTMARKED to R&R SPM
- 10 NEWSLET articles for Post Fall State Issue due to Newsletter SPM
- 22-24 Fall State Convention, Hinckley
 - MNWT Foundation Special Election Meeting
 - MNWT Foundation Annual Meeting at Fall State Exec Council Meeting
- 23 Cheryl L. Anderson Art Auction at Fall State
- 24-30 Shine Week
 - Women of Today Week
- 25 NEWSLET Personals due to NEWSLET SPM
- 30 Chapter President monthly reports due to DD
- NMAs due IN HAND to Chapter Service Center

Oct-17

Emphasis: R&R (MN); Buckets of Sunshine (US); Extensions (US); Domestic Violence Awareness (US)

- 1 990N filing due to IRS (\$40 late fee assessed)
- 5 District Director monthly report due to AVP
- 5-8 Mid-Year National Convention - Location Iowa
- 10 Shout Out with Pride certification due postmarked to USWT PR Director (copy PR SPM)
- 13 Bylaw Review; Location Monticello
- 25 MNWT Trimester Webinar Night
- 28 Make A Difference Day
- 31 Chapter President monthly reports due to DD
- NMAs due IN HAND to Chapter Service Center

Nov-17

Emphasis: Women's Wellness (MN); Parliamentarian (US); Health & Wellness (US)

- 1 Women Who Impact nominations due POSTMARKED to Awards Committee Chair
- People with Developmental Challenges nominations due POSTMARKED to Awards Committee Chair
- Outstanding Young Adult nominations due POSTMARKED to Awards Committee Chair
- 4 MNWT Foundation Meeting
- 5 District Director monthly reports due to AVP
- 9 Out and About Night
- 10 Mid-year Evaluation due POSTMARKED to R&R SPM
- 12-18 Shine Week
 - 15 Early Bird Renewals due POSTMARKED to Chapter Service Center
 - 16 Give to the Max Day
- 20-22 District Directors call Chapter Service Center to check renewals
- 30 Chapter President monthly reports due to DD
- NMAs due IN HAND to Chapter Service Center

Dec-17

Emphasis: Membership (US); Community Connections (US)

- 1 Chapter Grant applications due to MNWT Foundation Chair
- Key Woman nominations for Winter State due to Key Woman President
- 5 District Director monthly reports due to AVP

- 9 Marketing (10:00 am), Membership (noon) and Future Directions (1:00 pm); Eden Prairie
- 15 All Renewals due POSTMARKED to Chapter Service Center
 - DD 2nd Trimester Challenge due to AVP
 - Effective Writing Essay Contest entries due L&L SPM
- 19-21 District Directors call Chapter Service Center to check renewals
- 30 State Delegate Reports due to DD & AVP
 - Chapter President monthly reports due to DD
 - NMAs due IN HAND to Chapter Service Center
 - 2nd Trimester Closeout
- 31 End 2nd Trimester

Jan-18

Emphasis: Living and Learning (MN); Personal Development (US)

- 2 Presidential pin and medallion nominations due to State President
 - Bidding SPM POA due to IVP/EVP
 - All certifications due to L&L SPM
 - Project of the Trimester nominations due to SPM
 - Outstanding Program Manager nominations due to SPMs
- 5 District Director monthly reports due to AVP
 - 2nd Trimester Success due postmarked to R&R SPM
 - Mid-Year Budget Review
 - DPM Reports due to DD, SPM, and IVP/EVP
 - Programming Trimester Report (NEW)
- 6 Finance Meeting
- 10 Insurance Payments due from chapters to CSC
 - NEWSLET articles due for Post Winter State Issue to Newsletter SPM
- 13 MNWT Foundation meeting
- 26-28 Winter State Convention; DoubleTree Park Place, St. Louis Park
- 29 NEWSLET personals due to NEWSLET SPM for Post Winter State Issue
- 31 Chapter President monthly reports due to DD
 - NMAs due IN HAND to Chapter Service Center

Feb-18

Emphasis: NEWSLET (MN), Extensions (MN & US); STEP (US); Domestic Violence Awareness (US)

- 5 District Director monthly reports due to AVP
 - Sales Tax due to Department of Revenue
- 11-17 Shine Week
 - March Planning recommendations due to Chairman of the Board
- 19 NEWSLET Articles for March Issue due to Newsletter SPM
 - NEWSLET Personals for March Issue due to Newsletter SPM
- 28 NMAs due IN HAND to Chapter Service Center
 - MNWT Trimester Webinar Night
 - Chapter President monthly reports due to DD

Mar-18

Emphasis: STEP (MN); Membership (MN & US); USWT Foundation (US); Health & Wellness (US)

- 3 Finance Committee Meeting
- 5 District Director monthly reports due to AVP
- 7 Out and About Night
- 10 March Planning
- 13 Presidential Pins & Medallion nominations for Area Meetings due to State President
- 15 Early Bird Renewals due POSTMARKED to Chapter Service Center
- 17 Marketing (10:00 am), Membership (noon) and Future Directions (1:00 pm); Location TBD
- 18-24 Shine Week
- 20-22 District Directors call Chapter Service Center to check renewals
 - 23 Area 2 Meeting; Rice
 - 24 Area 1 Meeting; Bemidji
- 31 Chapter President monthly reports due to DD
 - NMAs due IN HAND to Chapter Service Center

Apr-18

Emphasis: Volunteer Recognition/Public Relations (US); Outstanding Achievement in Programming (US)

- 1 Key Woman nominations for Annual due to Key Woman President
- 5 District Director reports due to AVP
- 6 Area 3 Meeting; Location TBD
- 7 Area 4 Meeting; Location TBD
- 13 Year-End Individual Evaluations due POSTMARKED to R&R SPM
- 14 MNWT Foundation Meeting
- 15 Community Connections Award nominations due To CC SPM
- 15-21 National Volunteer Week
 - 15 All Renewals due POSTMARKED to Chapter Service Center
- 17-19 District Directors call Chapter Service Center to check renewals
- 24 Presidential Pins & Medallion nominations due to State President
- 30 End 3rd Trimester Ways & Means Promotional
 - All Certifications due to L&L SPM
 - Programming Trimester Report (NEW)
 - DPM Reports due to DD, SPM and IVP/EVP
 - Chapter President monthly reports due to DD
 - NMAs due IN HAND to Chapter Service Center
 - Trimester and Year-end Closeout

May-18

Emphasis: Website (US); Parliamentarian (US); Community Connections (US)

- 1 1st Fellowship Builder Awards due to USWT MVP, copy to MNWT MVP
 - All US certifications due to USWT
 - All American Chapter information due to USWT President
 - State Delegate Reports due to DD & AVP
 - Project of the Trimester nominations due to SPM
 - Outstanding Achievement in Programming due to USWT Programming VP
 - Outstanding Program Manager nominations due to SPM
- 5 District Director monthly reports due to AVP
 - DD Challenge due to AVP
 - 3rd Trimester SUCCESS due to R&R SPM
 - LOTS; Location TBD
 - NEWSLET articles for post Annual issue due to NEWSLET SPM
- 18-20 Annual Convention; Location Alexandria
- 21 NEWSLET personals due for post Annual Issue
- 25 Finance Meeting
- 31 NMAs due IN HAND to Chapter Service Center

Jun-18

Emphasis: Chapter Management (MN); Personal Development (US); Public Relations(US); STEP (US)

- 1-3 MNJOTS
- 7-10 USWT National Year End Convention - Minnesota
- 27 MNWT Trimester Webinar Night