



**Minnesota Women of Today  
2024-2025 Plan of Action  
Parliamentarian  
“Parli Tips with Bob and Me”**

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## Goals and Implementation

- 1. Review fifteen (15) chapters and three (3) districts Bylaws and Policies during the 2024-2025 year, giving feedback within 2 weeks**
  - a. Each trimester I will request that chapters and districts send in their Bylaws and Policies for review through:
    - i. Chapter Information Packets (CIPs) and Chapter Mailings
    - ii. Emails
    - iii. Reports at Business meetings
    - iv. Minnesota Women of Today (MNWT) Facebook posts/website
  - b. Incentives at each convention for chapters and districts who submit their bylaws and policies for review.
- 2. Create a District and Chapter Bylaw and Policy Repository.**
  - a. Upload all District Bylaws and Policies that I receive into the new District Repository folder in the Parliamentarian google drive.
    - i. Incentives for District Directors who send them in.
  - b. Upload Chapter Bylaws and Policies that I receive into the new Chapter Repository folder in the Parliamentarian google drive.
    - i. Incentives for Chapters who send them in.
- 3. Attend five (5) chapters and at least one (1) district Bylaw and Policy Review during the 2024-2025 year.**
  - a. Reach out to chapter president and district directors (DD) via email, CIPs and chapter mailing highlights to let them know that I am available to attend their bylaw and policy reviews in person or by Zoom.
  - b. Work with Chapter Management Vice President (CMVP) and DDs to see which chapters or districts may need help holding a bylaw and policy review.
  - c. Work with Extensions Director to help any new chapters develop their chapter bylaws and policies.
  - d. Have an incentive for any chapter or district that invites me to attend their bylaw and policy review.
- 4. Hold the Minnesota Women of Today Bylaw and Policy Review by Oct. 31, 2024 with at least one (1) member from three (3) districts.**
  - a. Will be held by zoom.
  - b. Promote attendance in Fall State CIP, Chapter Mailings, Business Report at Fall State, MNWT Facebook posts/website.
  - c. Have an incentive for any members who attend.
- 5. Give Parli tips and/ or training materials at least once a month throughout 2024-2025 year.**
  - a. Tips will be in:
    - i. CIPs, Chapter Mailings, Newslet and MNWT Facebook posts.