

The meeting was called to order by President Amy Pumper at 8:34 a.m.
The invocation was given by Living and Learning SPM Pat Undersander.
The Pledge of Allegiance was led by Women's Wellness SPM Sharon Bergquist.
The United States of Today Creed was led by Programming Vice President Mary Kaminski.
Orders of the Day were given by Parliamentarian Tawn Hanson. A quorum has been established.
The minutes of the Winter State Business meeting held on January 27, 2024, were approved as printed.

Secretary, Candi Frick (secretary@mnwt.org)

- I hope you found the Chapter Mailings interesting and informative this year. The winner of the drawing for finding the icons 3 Tri is Becky Hale from Brainerd Lakes Area.
- I also offered a basket drawing for those secretaries that sent their minutes. The winner is Bonnie Marten from Maple Grove.
- Thank you for allowing me to spread the Magic of Minutes as your State Secretary this year.

Administrative Vice President, Shirley Viesselman (avp@mnwt.org)

- I'm very excited to be here with the 7 District Directors from across the state. We hope you are enjoying the new District meeting format. The judges are on the lookout for District Excitement. Please show that District sparkle and we will announce a winner at the Banquet.
- Our Sparkling District Directors are:
 - **DD 2: Christine Sibelleau** - leading Greenbush, Lake of the Woods, Red Lake Falls, Roseau and Warroad Area
 - **DD 3: Linda Nindorf** - leading Aitkin, Brainerd Lakes Area, Duluth, Longville, and Staples-Motley Area
 - **DD 4: Open** – leading Benson, Hawley, Montevideo, and Morris Area
 - **DD 5: Anita Smoley** – leading Albany, Avon, Melrose Area, Rice, Sauk Rapids, St. Cloud, and St. Joseph
 - **DD 6: Connie Fink** – leading Big Lake, Elk River Area, Hutchinson Area, Monticello, Rogers-Otsego-Dayton, and St. Michael-Albertville
 - **DD 7: Jennifer Wulff** – leading Anoka, Brooklyn Park, Champlin, Coon Rapids, Fridley, Maple Grove, & White Bear Lake
 - **DD 8, Tri 3 Rep.: Theresa Carpenter** – leading Blooming Prairie, Burnsville, Byron, Eastern Carver County, Glenville, and New Hope
 - **DD 9, Tri 3 Rep.: Sue Bay** – leading Fairmont, Hanska, Madelis, New Ulm, Slayton, St. James, and Windom
- The State Delegates hold a fun position in their chapters. We've had great conversations and learned a lot from each other. They embraced the idea of hosting this convention. You will see some changes and a couple of surprises today. State Delegates stand to be recognized.
- I had a drawing for state delegates who completed their Tri 3 report. The two winners are Cheryl Watson from Burnsville and Cindy Golbuff from Blooming Prairie. Thank you to each state delegate that completed the trimester reports this year.

Membership Vice President, Glorie Balfanz (mvp@mnwt.org)

- Each of you helped MNWT be the best it can be this Trimester. I cannot wait to be a part of handing out awards regarding membership at this convention. Thank you for all your efforts.
- For 3rd Tri we had: about 30 chapters we connected with at Close Out on April 29th; 7 chapters that participated in the Membership Vice President Challenge of those 3 had growth for 3rd Tri; 26 Chapters were given Rebates or State Store Gift Certificates or both provided by the MNWT Foundation; 25 Chapters completed Early Bird; 18 Chapters had 100% retention; 15 Chapters had growth for 3rd Tri; 4 Chapters had an in Chapter Extension; 4 Districts had growth in 3rd Tri; we signed 72 new members in Tri 3; MNWT now has 924 members. Which means we have growth of +5 for the year.
- Thank you to the 6 chapters that participated in the Trimester 3 MVP Challenges. The winner of the basket is Maple Grove.
- I am proud to have worked with all of you on your membership goals. Thank you for the opportunity.

Chapter Management Vice President, Tevyan Sorensen (cmvp@mnwt.org)

- Thank you to the 17 chapters who submitted Success this trimester. We had 3 chapters submit in Tri 3 for the first time this year. St. Michael/Albertville, Brooklyn Park, and Blooming Prairie. The winner of the drawing from all participating chapters is Aitkin and the winner from all first-time participants in 2023-2024 is Glenville. Thank you to Cindy Sanders for serving as Success Coordinator this year. The 2024-2025 Coordinator is Sarah Sundine. The Tri 3 Success march will be held at the luncheon and the Success march for the full year at the Banquet.
- Congratulations to New Ulm on growing their membership by 3 this Trimester. We have two chapters now on their first trimester of TLC, St. James, and Fridley.
- We held Chapter Operations training following the regional meetings. We had someone from 7 districts attend representing 17 chapters. We are working to make this a permanent train course for the future.
- The Rice Women of Today hosted LOTS on May 4th. Thank you to the 90 members who attended or trained at this event. We provided training or materials to members from 23 chapters. We introduced a new Leadership training course for experienced members that was attended by 7 members. The winner of my drawing from all chapters attending LOTS is Hutchinson.

Extensions Director, Andrea Shue (extensions@mnwt.org)

- I had the most participation this trimester for my challenges, which included lucky buck baskets, Facebook interaction, and sending in a description of what your chapter officers do. Winners of Tri 3 Challenges and Incentives are Anna Nichols, New Hope; Carolyn Hawk, Warroad Area; and Bonnie Marten, Maple Grove.
- No extensions at this time, will pass on information for 11 towns with emails and phone contacts for the incoming director.
- Thank you for the support this year and the kind, generous donations to the luck buck baskets that will be raffled at the luncheon.

Programming Vice President, Mary Kaminski (ivp@mnwt.org)

- Thank you to the 22 chapters reporting service hours and donations this trimester. For the year we had 28 chapters report. Thank you to the 13 chapters that nominated numerous projects of the trimester. Thank you to the 13 chapters that nominated outstanding program managers across all programming areas.
- There were 13 chapter Programming Vice Presidents that completed all three trimester challenges. The winner of the basket is Duluth.
- We are still searching for a Women's Wellness SPM for the 2024-2025 year. If you are interested see me or the newly elected PVP after the elections meeting.
- Thank you for allowing the SPMs and me with Living, Giving & Sharing.

Community Connections, open (cc@mnwt.org)

- ✓ Thank you to the 14 chapters that nominated projects of the trimester and the 1 chapter that nominated program managers of the trimester. Winners will be announced at the luncheon.
- ✓ Thank you for submitting 10 Joint Ventures projects, 4 Community Impact projects and 6 Civic or Environment Projects. The awards in each category will be given at the banquet.

Living and Learning, Pat Undersander (ll@mnwt.org)

- ✓ This year I received 146 USWT Wellness & Personal Development Certificates, 114 MNWT Living & Learning Certifications, and 18 chapters completed a Personal Enrichment Course.
- ✓ For 3rd Trimester Challenges 2 chapters nominated a Program Manager of the Trimester for Living & Learning. 11 chapters completed and submitted a PEP Course to be put in a drawing for a basket. The winner is Rita Johnson from New Hope.
- ✓ The Impromptu Speaking Competition will be held at 4:30 this afternoon. The cost is \$5.00.

Priority Area (Crescent Cove), Sara Rocksted (priority-area@mnwt.org)

- ✓ Thank you to the 5 program managers that submitted reports.
- ✓ Thank you for all the donations I have received so far. The winner of my drawing is Alexis Bunnell from Burnsville.
- ✓ Fundraising totals for 3rd Trimester were 31 service hours and \$2,273.00 in cash and in-kind donations.

Women's Wellness, Sharon Bergquist (ww@mnwt.org)

- ✓ I hope you enjoyed and found useful the items shared in my CPs and at the Project Fair. Thank you to Cindy Sanders from Duluth for teaching the Hands Only CPR class at Fall State. The total raised for the Red Dress Pin sales at Fall & Winter state \$252.00.
- ✓ Unfortunately, no chapters hosted an event focusing on heart health.
- ✓ Thank you to the 6 chapters who participated in the Wear Red to a Chapter Meeting Challenge. The winner of the drawing for a gift card is Burnsville.
- ✓ 6 chapters conducted spare change fundraisers. \$286.88 was raised for the American Heart Association. The winner of the challenge is Byron.
- ✓ 2 chapters conducted the spare change fundraiser three months in a row. A second drawing was held, and the winner is Aitkin.
- ✓ Thank you to district 3 who contributed to the AHA. The grand total raised for the American Heart Association is \$563.88.

Youth of Today, Sandy Trossen (yt@mnwt.org)

- ✓ Projects of the Trimester were submitted by 15 chapters. The award will be presented at the luncheon.
- ✓ The following chapters reported they met my challenge to donate hats, gloves, socks, and blankets to youth shelters. They were Fairmont, Burnsville, Coon Rapids, and STMA. The winner of the basket drawing is Coon Rapids.
- ✓ 11 chapters reported donations of food and/or money to food shelves or shelters. The basket drawing winner is Aitkin.
- ✓ Due to inclement weather in April, no "Homeless Encampments" were completed. However, Rice did complete one in May with Sauk Rapids joining in. They raised a total of \$1,117.00.
- ✓ The greeting card fundraiser raised \$522.00. Districts 2, 5, and 6 donated a total of \$375.00 during 3rd trimester. The total raised for the OYA scholarship for the year was \$1,147.00.

Marketing Vice President, Allie Staley (mkvp@mnwt.org)(absent)

- I am looking for WT Members to do testimonials. Please direct members to me and we will set up a time this weekend to record.
- Thank you to Suzanne LaLond for doing an amazing job with the Newslet. You truly stepped up to the plate.
- Our incentive winner for Shouting pout With Pride basket goes to Anna Nichols from New Hope. Thank you for helping to support not only your chapter but the state as well.

Financial Vice President, Jane Holmberg (fvp@mnwt.org) (absent)

- Thank you to the 3 individuals who completed my CIP Challenge. The winners of the drawing were Tabitha from Duluth, Cathy Olson from Aitkin, and Jenise Teske from St. Joseph. They will each receive a \$10 state store gift certificate.
- Thank you to 3 District, 4 individuals, and 14 chapters who donated to Ways & Means and our Visionopoly Board.

- At the last Finance Meeting the committee agreed to eliminate the sales tax to store items; Mary Hansen was approved to continue on as our Accountant and Jane Holmberg was approved to continue on as State Store Manager. The committee also sent a motion that was approved at Exec Council to delete Policy #3. This eliminates finance charges for late payments.
- Next Finance Committee meeting is Friday, May 24 at 6:30pm via Zoom - Budget Meeting is Thursday, May 23 at 6:30pm via Zoom.
- The 50/50 raffle will be held at the banquet tonight.

Parliamentarian, Tawn Hanson (parli@mnwt.org)

- Thank you to the 6 amazing chapters and 2 fantastic district parliamentarians that sent me their bylaws and Policies. Your gift is in the DD bag. The winner of my basket is Hutchinson Area.
- Proposed USWT By-Law Motions:
 - A. I move that in Article III, Section 1 Letter B be deleted and renumber accordingly.
There should be 3 classes of membership, and this as a duplicate of letter D (Individual Members)
 - B. I move that in Article X, Section 6 the words President, Chairman of the Board and Treasurer be replaced by Executive Committee.
Purpose to redefine who gives approval for use of name and logo.
 - C. I move that in Article X, Section 6 that letter B be deleted.
This is not needed as it seems a duplicate of Section 5 and letter A
- The proposed USWT policy changes were read.

USWT proposed Policy Motions:

I move that in Policy 1 Elections, Section 2 Budget that the word “Campaign” be inserted before the word Budget in the heading.
Clarification

I move that in Policy 2, Section 1 Letter A the words” Domestic Violence Awareness be inserted before Program Manager. Would then read “The external programming area shall have a Domestic Violence Awareness Program Manager.
Clarification

I move that in Policy 2, Section 1, Letter B should be reworded to read as follows: “The internal programming area shall have a Wellness and Personal Development Program Manager.” Clarification of wording

I move that in Policy 2, Section 3, Section B be deleted and renumber accordingly.
This information is being proposed to be included in Policy 9 Committees under Membership.

I move that in Policy 2, Section 3, Letter C, Number 1 Letter A “Effective Speaking” be eliminated.
Purpose to match Programming Manual as this is normally only held at Annual Convention.

I move that in Policy 2, Section 3, Letter C, Number 1, Letter A should be “Writing Competition \$5.00 – Optional.”
Purpose to match Programming Manual

I move that in Policy 2, Section 3, Letter C, Number 1, Add Letter B – Impromptu Competition \$5.00
Purpose to match Programming Manual

I move that in Policy 2, Section 3, Letter C, Number 2, Letter A & B – Replace Effective Speaking and Effective Writing with Speaking Competition and Writing Competition.
Purpose to match Programming Manual

I move that in Policy 5, Section 3 be reformatted to list as follows

 1. 2022-2023 Programming Vice President Manual (WWPD and DVA)
 2. 2022-2023 President Manual
 3. 2023-2024 Membership Manual (Public Relations/Media Kit/Buckets of Sunshine)
 4. 2023-2024 Extensions Manual (State Guide and Chapter Guide)
 5. 2023-2024 Operations Manual
 6. 2024-2025 Secretary, Treasurer and Parliamentarian Manuals
 7. 2024-2025 Book of Forms Purpose is for clarification.

I move that in Policy 13, Section 1, Letter A replace 1998-1999 with August 2026 with contract effective date of 01/01/2027.
Clarification of when the next dues billing contract will be due going forward.

I move that in Policy 13, Section 2, Letter A replace Mid-year 2012 with August 2025 with contract effective date of 01/01/2026.
Clarification of when next Webmaster contract will be due going forward.
- Thank you to the Chapters and Districts that sent me their bylaws and policies for review this year. You helped me exceed my goal.

Chairman of the Board, Jenise Teske (cob@mnwt.org)

- There were 7 participants in the Past President challenge for Tri 3. The winner of the drawing is Frances Nelson from St. Joseph.
- The Elections meeting will be held in this room. Following the end of the business meeting there will be a 10-minute break. Once the meeting starts the doors will be closed and stay closed until the end of the Elections Meeting.
- **M/S/P (COB/St. Cloud)** I move we enter into a Committee of the Whole.
- **M/S/P (COB/St. Cloud)** I move we leave the Committee of the Whole.
- Thank you to everyone who has supported me through my 8 years on Exec Council. Be sure to approach one of the PPs to get one of their trading cards.

Future Directions Committee Chair, Jane Hanson (fdc@mnwt.org)

- Next webinar will be June 12 from 6-8. Topics are: USWT President and her goals/updates about USWT, REACH Speaker, and Stress Management. Note this is the 2nd Wednesday in June and not the 4th Wednesday.
- Manual is working hard to update many of the manuals. Cathy Shuman and Mary Hansen will be working on manuals next year. Please reach out to them if you are willing to help. There were several recommendations from March Planning that came to FD and were assigned to many task forces.
- Welcome to the new FD Chair Cathy Shuman. The summer meeting dates will be announced. Everyone is welcome to attend.

Membership Management Committee Chair, JoAnn Miller (*mmc@mnwt.org*)

- We have approved the New Member Information Form, and the task force has been eliminated.
- Under the Leadership Sub-Committee, the following were approved this year:
 - ✓ Leadership Training Materials for Chapters: the three existing documents have been updated and clerical errors corrected.
 - ✓ MNWT Succession Planning Handout: the existing succession planning document has been updated with language more consistent with the current MNWT climate.
 - ✓ Positive Reporting Training: the new training document can be used to support reporting on all levels of MNWT. The hope is to create a more uplifting dynamic at state, district, and chapter meetings.
 - ✓ Leadership Toolbox: The toolbox has two new documents and two activities added to it.
- The Membership Orientation/Training Task Force has approved the following:
 - ✓ Updates to New Member Letter process: Now have three letters that will be mailed to new members following each of their first three trimesters. The MMC committee is responsible for this process with oversight by the Membership VP (MVP).
 - ✓ Chapter Level Orientations: A Chapter level Membership Orientation has been drafted that gives instruction on timing and how to update the slides. The MVP will be responsible for updating the slides each year as necessary.
- Membership Recognition: Chapter rosters sent to each chapter asking them to review and update years of service for current members.
- Define TLC and Watch List: Both have been defined and updates to the MNWT Policies have been updated to be voted on at Annual.
- A new task force has been created to establish a unified process to handle member deaths. Glorie Balfanz will be heading this task force.
- Congratulations to Anna Nichols on being the MMC chair 2024-25. Our next meeting will be Saturday, July 13, 2024. The place will be announced later.

Executive Director, Tanya Rothstein (*csc@mnwt.org*)

- Please complete the chapter officer sheet with your chapters 2024-2025 officers. This is where you indicate if your chapter wishes to receive paper or electronic copies of CIPs and the State POA. If you do not request printed copies, your chapter will have to look on the website for information. Please use the chapter information sheet link to update your chapters information.
- You may begin filing your chapters 990N postcard with the IRS after June 1st. This must be done prior to Sept. 1st to avoid a late filing fee. It is a good time to file your chapter's annual renewal with the MN Secretary of State's office as well. This is also due by Sept 1st.
- The first trimester dues billing will be sent out shortly. They will be emailed to the chapters. If you need a copy, contact me. Early Birds are due postmarked by July 15th and final renewals due postmarked by August 15th.
- I am seeking a convention host for Fall State 2024, Annual and Fall State 2025. Contact me for more information.
- Official chapter emails are increasingly used for major communications, so be sure you are checking your email frequently. If you have any questions, please email me at CSC@mnwt.org.

Presidential Assistant, Cat Shuman (*pa@mnwt.org*)

- President Amy's year end Open House will be tonight after the medallion reception from 10:45 to midnight. Everyone is welcome to stop by and visit. Amy's quilt and scrapbooks will be on display, and we will serve beverages and snacks.
- Thank you to the chapters and exec council members that submitted a scrapbook page for Amy. The winner of the wonderama basket is MVP Glorie Balfanz.
- Thank you to the chapters and districts that sent a donation towards President Amy's year end gift. The winner of the wonderama basket is Duluth.

MNWT Foundation, Nicky Anderson (*foundation@mnwt.org*) Given by COB Jenise Teske

- Our Lucky Buck Auction to benefit Chapter Grants will be held at Fall State. We are now seeking donations for our baskets, Made in Minnesota and Gift Cards/Cash.
- The Cheryl L. Anderson Scholarship deadline is August 1st.
- The Annual Report form 2024 can be found on the website. Yesterday we approved the following new members as part of the Foundation board: Jenise Teske, Connie Fink and Pat Undersander.
- The New Officers of the MNWT Foundation are: Chair, Laura Gaylord; Vice Chair, Cindy Umland; Treasurer, Mary Kaminski; Secretary, Wendy Homiak/Sharon Ericson.
- Our next meeting is tentative scheduled for Friday, August 2nd at 7:00 pm via Zoom.

President, Amy Pumper (*president@mnwt.org*)

New Business:

M/S/A/P (Parliamentarian/St. Cloud/Nicky Anderson) I move that Article X, section 5 should read:

Section 5. A member must meet all the following qualifications to be eligible to serve as a State Program Manager:

- A. Be a member in good standing in his/her local Minnesota Women of Today chapter for at least two (2) years.
- B. Have personal backing of his/her chapter, as indicated by a letter of support.
- C. Have served as a (LPM), served on a local board and or district board, a minimum of one (1) year. (can be concurrent)

The benediction was led by Living and Learning SPM Pat Undersander.

The Minnesota Women of Today Creed was led by Membership Vice President Glorie Balfanz.

The 2024 Annual Convention Business Meeting of the Minnesota Women of Today was adjourned at 10:23 a.m. by Amy Pumper.

**Respectfully Submitted,
Candi Frick, Secretary MNWT**