

The meeting was called to order by President Amy Pumper at 10:11 a.m.  
The invocation was given by Living and Learning SPM Pat Undersander.  
The Pledge of Allegiance was led by Administrative Vice President Shirley Viesselman.  
The United States of Today Creed was led by District 7 Director Jennifer Wulff.  
Orders of the Day were given by Parliamentarian Tawn Hanson. A quorum has been established.

**Secretary, Candi Frick** ([secretary@mnwt.org](mailto:secretary@mnwt.org))(*absent*)

- Chapter Mailing Highlights (CMH) are due by the 10<sup>th</sup> of each month.
- Any donation of \$25 or more for the State Plan of Action (POA) names will be put in a drawing for a gift basket.
- Thank you, district directors, for your chapter mileage sheets. If you have not turned yours in yet, please do so ASAP.
- Fill out staff report forms prior to each convention and return them to me 10 days prior to each convention.

**Administrative Vice President, Shirley Viesselman** ([avp@mnwt.org](mailto:avp@mnwt.org))

- A private Facebook group for State Delegates has been set up to help them to connect, share ideas and get to know one another. A Trimester zoom will also be held. Tri 1 will be on Sunday, July 16<sup>th</sup> at 7 p.m.
- Will be working hard to use the updated District Meeting guidelines. With redistricting it is important to make sure that we speak with confidence, spread positivity, and unify the chapters. Special thank you to Michelle for helping with training.
- Introduction of the Amazing District Directors.

**Membership Vice President, Glorie Balfanz** ([mvp@mnwt.org](mailto:mvp@mnwt.org))

- Membership Team consists of MVP, CMVP and Extensions Director. Held a Roundtable for incoming Chapter Membership VP. Handed out information on Orientation, Activation and Retention.
- The Membership Team would like to focus on the O.A.R. in the first Trimester and evaluate what the needs are in the future.
- Will work with Tanya and DDs if needed to get the 1<sup>st</sup> Trimester renewals.
- 1<sup>st</sup> Trimester Membership Week is July 16-22. There is a Vision Pack available for all chapters to use that week. Will be emailed to each chapter.
- Close Out for 1<sup>st</sup> Trimester will be August 30. More details to come.
- Membership Team will be working with the Membership Management Committee for help and ideas for the upcoming year.:

**Chapter Management Vice President, Tevyan Sorensen** ([cmvp@mnwt.org](mailto:cmvp@mnwt.org))

- Working with two TLC chapters. Jackson in District 9 who is on their second trimester with 8 members for their May base and Hawley in District 4 who is in their first trimester and currently has no members.
- Buddy System was rolled out to the Staff this week. Staff members will be responsible for contacting a chapter President or representative at least once a trimester.
- The State and Executive Council Calendars are both finalized and have been made available. The social media team will be creating the appropriate Facebook posts as well.

**Extensions Director, Andrea Shue** ([extensions@mnwt.org](mailto:extensions@mnwt.org))

- I have offered a number of challenges in my CIP. The primary goal of my challenges is to achieve engagement with chapters and to let them know where resources are located.
- The MNWT Foundation is offering an incentive for any chapter that extends before July 31<sup>st</sup> of \$500 to help them start, if chartered after July 31<sup>st</sup> the incentive will be \$250.
- I have been following up on leads for extensions, if anyone has one, please share it with me.

**Programming Vice President, Mary Kaminski** ([ivp@mnwt.org](mailto:ivp@mnwt.org))

- For each chapter that sends in a Trimester Programming report, that DD will get an entry in a drawing for a basket at Fall State. For each chapter that submits a Project of the Trimester and/or an Outstanding Program Manager the DD will also have an entry in the drawing.
- Working on a theme for the Fall State Project Fair. Will get that out as soon as possible.

**Community Connections, Open** ([cc@mnwt.org](mailto:cc@mnwt.org))

✓

**Living and Learning, Pat Undersander** ([ll@mnwt.org](mailto:ll@mnwt.org))

- ✓ For every chapter that completes a PEP course in Trimester 1, their name goes into a drawing for an incentive at Fall State.
- ✓ Each Executive Council member that completes a Living & Learning Certification before Fall State will receive a gift.

**Priority Area (Crescent Cove), Sara Rocksted** ([priority-area@mnwt.org](mailto:priority-area@mnwt.org))

- ✓ Will reach out to Crescent Cove and will find out what they need help with the most.
- ✓ I would like to visit 1-2 District meetings a trimester with handouts and information about Crescent Cove.

**Women's Wellness, Sharon Bergquist ([ww@mnwt.org](mailto:ww@mnwt.org))**

- ✓ Concentrating on topic of Women's Heart Disease, the beat goes on as I contact the American Heart Association. In contacting them, I am hoping to have some literature available at Fall State. Hoping to also have Red Dress Pins at the Project Fair.
- ✓ Challenge to Executive Council. I challenge the hostesses to provide heart healthy snacks.

**Youth of Today, Sandy Trossen ([yt@mnwt.org](mailto:yt@mnwt.org))**

- ✓ Send an invitation to SPM or send email about a Kid's Week project or event your chapter held during Kid's Week (Aug 20-26). Include how many members participated. Chapters will be put in a drawing for a basket at Fall State.
- ✓ Chapters who donate \$25 or more to YT will be put in a gift card drawing to be held at Fall State.
- ✓ Locate and list homeless children's shelter and facilities in your area. Email list to SPM. Receive incentive gift.
- ✓ Chapters are asked to plan early for OYA Scholarship. Send the name of potential nominees to SPM by Aug. 15<sup>th</sup>. For every name received SPM will donate a requested item to a children's homeless facility.

**Marketing Vice President, Allie Staley ([mkvp@mnwt.org](mailto:mkvp@mnwt.org))(absent)**

- July 29<sup>th</sup> will be Statewide Committee Meetings in St. Peter at the Legion.
- The Marketing Committee is looking for members to join their team.
- MNWT Bench will be at the State Fair. We will be sending out a date where a group of MNWT members will be going to promote the bench. Submit a photo and post it on Facebook to be entered into a Ducky Surprise Basket at Fall State.
- Newslet Articles for First Trimester are due September 7<sup>th</sup> and Personal Articles are due September 23<sup>rd</sup> to the Newslet Editor.

**Financial Vice President, Jane Holmberg ([fvp@mnwt.org](mailto:fvp@mnwt.org))**

- Individual budgets have been handed out to Exec Council members. Contact Tanya or me if you have any questions.
- We will need help working the store at conventions. Please ask your members if any will work a shift or two. Let me know if there are any suggestions for merchandise we should have at the Store.
- Financial donations are needed to run the state organization and keep dues down. All chapters and districts are encouraged to donate \$50 or more. Each chapter and district who does donate will get a property on our Visionopoly board.
- 2023-2024 budget proposal includes Income of \$94,270 and expenses of \$92,934.25 leaving a profit of \$1335.75.

**Parliamentarian, Tawn Hanson ([parli@mnwt.org](mailto:parli@mnwt.org))**

- Help encourage your chapter parliamentarian to participate in my 1<sup>st</sup> trimester challenge. See CIP" for details.
- The State Bylaw and Policy Review will be held October 21<sup>st</sup>. A zoom link will be sent out.
- My CIP has a chapter activity to help you educate your members about parliamentarian procedure.
- Hold a Chapter Bylaw and Policy review and send your updated Bylaws and Policies to me by August 15<sup>th</sup> to be entered in a drawing.

**Chairman of the Board, Jenise Teske ([cob@mnwt.org](mailto:cob@mnwt.org))**

- Looking for ONTO committee members. Registration form for Amy's ONTO shirts is in my CIP.
- 2022-2023 USWT National Convention will be June 9<sup>th</sup> and 10<sup>th</sup> in Tempe, AZ.
- Committee Meeting dates for 2023-2024 year are July 29<sup>th</sup>, December 2<sup>nd</sup> and March 16<sup>th</sup>.
- I am accepting March Planning recommendations all year. The form is on the MNWT website COBs page. Save the Date, March 2<sup>nd</sup>.

M/S/P (COB/CMVP) I move to approve Shelley DeCamp as Area 1 rep.

M/S/P (COB/MVP) I move to approve Bonnie Waller as Area 3 rep.

M/S/P (COB/DD6) I move to approve Michelle McGowan as a general member of the Future Directions Committee.

M/S/P (COB/CMVP) I move to approve Cathy Snyder as a general member of the Future Directions Committee.

M/S/P (COB/AVP) I move to approve Lisa Hahn as a general member of the Future Directions Committee.

M/S/P (COB/CMVP) I move to approve Carla Hanson as a general member of the Future Directions Committee.

**Future Directions Committee Chair, Jane Hanson ([fdc@mnwt.org](mailto:fdc@mnwt.org))**

- ✓ Looking for chairs for the On-Line Training and Awards subcommittees.
- ✓ The next on-line Webinar will be held on June 28<sup>th</sup> and the topics are: Finding Programming Projects in Outlying Areas, Managing Change and Social Media Guidelines. Register by contacting the CSC.
- ✓ Next meeting is July 29 in St. Peter at 1:00 p.m. All members welcome.

**Membership Management Committee Chair, JoAnn Miller ([mmc@mnwt.org](mailto:mmc@mnwt.org))**

- Looking for members to join the Membership Management Committee. If interested, email [mmc@mnwt.org](mailto:mmc@mnwt.org).
- Next MMC meeting is July 29<sup>th</sup> at the American Legion in St. Peter at 10:00 a.m. Lunch is supplied for a free-will offering. Beverages are available for purchase at the bar.

**Executive Director, Tanya Rothstein ([csc@mnwt.org](mailto:csc@mnwt.org))**

- Follow up with your chapters about officer sheets. DDs please fill out the District Officer Sheet for your board.
- Hosts needed for Fall State 2023, Winter 2024, Annual 2024 and Fall State 2024. Fall State 2023 is at Courtyard in St. Cloud, Winter 2024 at Crown Plaza in Plymouth, and Annual 2024 at Arrowwood in Alexandria. Working on finding a place for Fall State 2024.
- Mid-Year will be in Monticello at the church and will only be one day. No rooms were blocked off anywhere.

- Remind your chapters to file their 990s with the IRS and their Annual Registration with the State of MN Secretary of State's office as it was available as of June 1. Must be filed no later than September 1 to avoid late fees.
- Additional email or google account training will be on June 15 and June 22. Let me know if you want more training and I will send the zoom link.
- Chapter Service Center hours are Monday and Wednesday 4-8pm, and Friday 10am-2pm. The CSC phone number is 320-845-2250 and mailing address is PO Box 216, Albany, MN 56307 and the physical address is 805 1<sup>st</sup> Ave. Albany.
- Statewide calendar and membership bases are in with the CIPs in the DD bags. I've handed out our Executive Council calendar.

**Presidential Assistant, Cat Shuman ([pa@mnwt.org](mailto:pa@mnwt.org))**

- The Exec Council directory is ready to go.
- Scrapbook pages are being handed out this weekend.
- Secret Sis participants received their SS information sheet. Let me know if you signed up and did not hear from me.
- While out and about please take pictures of your activities and events and send to me.
- Each district and chapter is asked to donate \$10-\$20 toward a Year-end gift for President Amy. Checks should be made to MNWT.

**MNWT Foundation, Nicky Anderson ([foundation@mnwt.org](mailto:foundation@mnwt.org)) Given by COB Jenise Teske**

- Cheryl L Anderson Scholarship deadline is approaching – August 1st.
- Lucky Buck baskets at Fall State. We are looking for donations.
  - ✓ Beverages for All
  - ✓ Money/Gift Cards Grows on Trees
- As you plan out chapter and district budgets for the year, remember the MNWT Foundation. Don't forget sustaining memberships.
- The next meeting of the MNWT Foundation Board is Thursday July 27<sup>th</sup> at 6 p.m. held by zoom.
- New Fundraiser. Buying Gift Cards through Raiseright,

**President, Amy Pumper ([president@mnwt.org](mailto:president@mnwt.org))**

- TED Talk.

The benediction was led by Living and Learning SPM Pat Undersander.

The Minnesota Women of Today Creed was led by Women's Wellness SPM Sharon Bergquist.

The 2023 MNJOTS Executive Council Meeting of the Minnesota Women of Today was adjourned at 11:57 a.m. by Amy Pumper.

**Respectfully Submitted,  
Candi Frick, Secretary MNWT**